

# Master Consultant Agreement

## Amendment to Approved Service Order No. 42 – Cover Page

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1. CPMS Contract No.: 7353
  2.  First  Second  Third  Fourth Amendment to Approved Service Order No. 42
  3. Consultant's Name: Stantec Consulting Services, Inc.
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**Project Name:** San José – Santa Clara Regional Wastewater Facility FY 2020-21 Program Management Services ("Project")

**Amendment Description:** This third amendment to Service Order 42 closes out the service order.

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**4. The above-referenced Approved Service Order is amended as follows:**

- Budget/Fiscal:** The  original Budget/Fiscal information in Section 7 of the Approved Service Order  First Revised  Second Revised Budget/Fiscal Attachment is amended to read as set forth in the attached  First  Second  Third Revised Budget/Fiscal Attachment.
- Tasks – Attachment A:** The  original  First Revised  Second Revised Attachment A is amended to read as set forth in the attached  First  Second  Third Revised Attachment A.
- Terms and Conditions – Attachment B:** The  original  First Revised  Second Revised Attachment B is amended to read as set forth in the attached  First  Second  Third Revised Attachment B.
- Compensation Table – Attachment C:** The  original  First Revised  Second Revised Attachment C is amended to read as set forth in the attached  First  Second  Third Revised Attachment C.

5. Each of the attachments to this amendment is incorporated herein by reference.

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6. **Consultant Approval:**  Date: Jan 7, 2022

7. **Approval as to Form (City Attorney):** N/A

**Approved Service Order Amendment Form Approved by the Office of the City Attorney**  
(The Maximum Service Order Compensation of the Approved Service Order, as amended, is \$100,000 or less, and the provisions of service order amendment form are not altered.)

**Approved as to Form:** Date: \_\_\_\_\_  
(Sr.) Dept. City Attorney: \_\_\_\_\_

8. **City Director Approval:**   
Napp Fukuda (Jan 10, 2022 11:27 PST) Date: Jan 10, 2022

 Jan 10, 2022

**First**    **Second**    **Third**   **Revised Budget/Fiscal Attachment**

1. This Revised Budget/Fiscal Attachment is attached to the  First  Second  Third amendment to Approved Service Order No. 41 issued pursuant to the Master Agreement having the above-referenced CPMS Contract No..

2. The Maximum Service Order Compensation set forth on Line 7.b. of Section 7 of the Approved Service Order cover page is:

Decreased from \$5,399,539.00 to \$4,855,653.12.

Increased from \$ \_\_\_\_\_ to \$ \_\_\_\_\_.

3. Section 7 of the Approved Service Order cover page is appended to read as follows:

a.	Current <b>unencumbered</b> amount in Master Agreement:	\$	5,481,055.73
b.	Service Order Compensation for this Service Order 42 Amendment:	\$	(543,885.88)
c.	New unencumbered balance in Master Agreement	\$	6,024,941.61
d.	<b>Appropriation Certification:</b> I certify that an unexpended appropriation in the amount of the Maximum service Order Compensation is available in the following fund(s) and that such fund(s) will be encumbered to pay for this Amended Service Order.		
	Fund: 512	Appn: 7481	RC: 171620      Amount: \$ (543,885.88)
	Fund:	Appn:	RC:              Amount: \$
	Fund:	Appn:	RC:              Amount: \$
	Division Analyst:	<u>Mary Crippen</u>	Date: <u>Jan 7, 2022</u>
	Authorized Signature:	<u>Harpal Singh</u> <small>Harpal Singh (Jan 10, 2022 08:06 PST)</small>	Date: <u>Jan 10, 2022</u>

First  Second  Third **Revised Attachment C: Compensation Table**

This Revised Attachment C is attached to the  First  Second  Third amendment to Approved Service Order No. 42 issued pursuant to the Master Agreement having the above-referenced CPMS Contract No. The original Attachment C, including any exhibits thereto, is deleted in its entirety and replaced by the following:

The City will compensate the Consultant for providing the services and deliverables set forth in **Attachment A** in accordance with this Compensation Table. This Compensation Table is subject to the terms and conditions set forth in the Master Agreement, including without limitation Section 10 of the Master Agreement and **Exhibit B**, Basis of Compensation.

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7
Task No. and Task Title from Attachment A	Invoice Period	Multiplier Compensation (Consultant and Major Subconsultant (including markup))	Contract Personnel	Reimbursable Expenses (Consultant and Major Subconsultant (including applicable markup))	Other Subconsultant Costs (Including markup)	Total Compensation
1 Program Management & Administration	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Completion of Task(s) <input type="checkbox"/> Completion of Work	\$836,212.92	\$0	\$46,380.50	\$0	\$882,593.42
2 Program Controls	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Completion of Task(s) <input type="checkbox"/> Completion of Work	\$737,814.21	\$0	\$235,798.00	\$46,751.26	\$1,020,363.47
3 Program Engineering Management	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Completion of Task(s) <input type="checkbox"/> Completion of Work	\$640,249.07	\$0	\$15,856.86	\$0	\$656,105.93
4 Health & Safety Management	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Completion of Task(s) <input type="checkbox"/> Completion of Work	\$398,111.11	\$0	\$8,023.54	\$0	\$406,134.65
5 Program Interface & Risk Management	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Completion of Task(s) <input type="checkbox"/> Completion of Work	\$526,456.78	\$0	\$56,276.44	\$0	\$582,733.22

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7
Task No. and Task Title from Attachment A	Invoice Period	Multiplier Compensation (Consultant and Major Subconsultant (including markup))	Contract Personnel	Reimbursable Expenses (Consultant and Major Subconsultant (including applicable markup))	Other Subconsultant Costs (Including markup)	Total Compensation
6 Program Subject Matter Expert Support	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Completion of Task(s) <input type="checkbox"/> Completion of Work	\$338,946.13	\$0	\$4,756.22	\$44,085.83	\$387,788.18
7 Program Technical Support	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Completion of Task(s) <input type="checkbox"/> Completion of Work	\$56,949.69	\$0	\$0	\$0	\$56,949.69
8 Construction Management Controls	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Completion of Task(s) <input type="checkbox"/> Completion of Work	\$0	\$0	\$0	\$862,984.56	\$862,984.56
<b>Maximum Compensation</b>		\$3,534,739.91	\$0	\$367,091.56	\$953,821.65	\$4,885,653.12



- FOR YOUR ELECTRONIC SIGNATURE  
 FULLY EXECUTED COPY TO FOLLOW

CITY STAFF: \_\_\_\_\_  
STAFF EMAIL: \_\_\_\_\_

## **SCANNED SIGNATURE AUTHORIZATION**

DATE: 08/20/2020 TOTAL PAGES: \_\_\_\_\_  
(INCLUDING THIS PAGE) 1

CONSULTANT NAME: Simon Alder  
EMAIL: [Simon.alder@stantec.com](mailto:Simon.alder@stantec.com)  
PHONE: 720 226 4786

X I agree to use electronic signatures

SIGNATURE OF CONSULTANT: 

### **DIRECTIONS:**

REVIEW THE ENCLOSED DOCUMENT, IF IT IS ACCEPTABLE:

1. SIGN THE DOCUMENT
2. CHECK THE BOX BELOW YOUR NAME AND SIGN AGREEING TO THE USE OF ELECTRONIC SIGNATURES
3. SCAN YOUR EXECUTED DOCUMENT TOGETHER WITH THIS COVER PAGE **IN BLUE INK**
4. EMAIL THE ENTIRE DOCUMENT TO (CITY STAFF EMAIL ADDRESS):

### **To BE COMPLETED BY CITY STAFF:**

ALTERNATIVE METHODS OF VERIFICATION:

- USE OF A PASSWORD PROTECTED WEBSITE  
 CONFIRMED BY A KNOWN TELEPHONE NUMBER  
 PERSONALLY KNOWN TO CITY STAFF

# City of San José Contract/Agreement Transmittal Form

## Route Order

## Attached / Completed

## Electronically Signed

TO:  City Attorney  
 City Manager  
 City Clerk **OR** Return to  
Dept. (circle one)

Insurance Certificates / Waivers  Electronically Signed: Select one  
 Business Tax Certificate  Audit Trail Attached (if applicable)  
 Contacted Clerk re: Form 700  Scanned Signature Authorization  
 Supplemental Memorandums (if applicable): Select One

Type of Document: Amendment

Type of Contract: Consulting Services

### REQUIRED INFORMATION FOR ALL CONTRACTS:

Existing GILES # 639909-157

Contractor: Stantec Consulting Services, Inc.

Address: 2121 N. California Blvd, Suite 600, Walnut Creek CA 94596

Phone: 510.435.5037

Email: simon.alder@stantec.com

Contract Description: Program Management Construction Services  
Service Order 42 PMO Third Amendment Closeout

Term Start Date: Contract Term End Date: \_\_\_\_\_ Extension: Select one

Method of Procurement: Select one RFB, RFP or RFQ No.: \_\_\_\_\_ Date Conducted: \_\_\_\_\_

Agenda Date (if applicable): \_\_\_\_\_ Agenda Item No.: \_\_\_\_\_

Resolution No.: \_\_\_\_\_ Ordinance No.: \_\_\_\_\_

Original Contract Amount: \_\_\_\_\_ Amount of Increase/Decrease: (543,885.88)

Option #: \_\_\_ of \_\_\_ Option Amount: \_\_\_\_\_ NTE/Updated Contract Amount: \_\_\_\_\_

Fund/Appropriation: \_\_\_\_\_

Form 700 Required (Selection mandatory for processing): Yes

Revenue Agreement: Select one

Tax Certificate No.: 4113282210

Expiration Date: 3/15/22

Department: ESD (76)

Department Contact: David Ohlson 408.635.4041

Customer (Finance Only): \_\_\_\_\_

Notes:

Department Director Signature: \_\_\_\_\_ Date

Office of the City Manager Signature: \_\_\_\_\_ Date