

Master Consultant Agreement

Amendment to Approved Service Order No. 43 – Cover Page

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1. CPMS Contract No.: 7353
 2. First Second Third Fourth Amendment to Approved Service Order No. 43
 3. Consultant's Name: Stantec Consulting Services, Inc.
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Project Name: San José-Santa Clara Regional Wastewater Facility FY 2020-21 Project Management Services for Headworks

Amendment Description: This second amendment to Service Order 43 closes out the service order.

4. The above-referenced Approved Service Order is amended as follows:

- Budget/Fiscal:** The original Budget/Fiscal information in Section 7 of the Approved Service Order First Revised Second Revised Budget/Fiscal Attachment is amended to read as set forth in the attached First Second Third Revised Budget/Fiscal Attachment.
- Tasks – Attachment A:** The original First Revised Second Revised Attachment A is amended to read as set forth in the attached First Second Third Revised Attachment A.
- Terms and Conditions – Attachment B:** The original First Revised Second Revised Attachment B is amended to read as set forth in the attached First Second Third Revised Attachment B.
- Compensation Table – Attachment C:** The original First Revised Second Revised Attachment C is amended to read as set forth in the attached First Second Third Revised Attachment C.

5. Each of the attachments to this amendment is incorporated herein by reference.

6. **Consultant Approval:**  Date: Jan 10, 2022

7. **Approval as to Form (City Attorney):** N/A

Approved Service Order Amendment Form Approved by the Office of the City Attorney

(The Maximum Service Order Compensation of the Approved Service Order, as amended, is \$100,000 or less, and the provisions of service order amendment form are not altered.)

Approved as to Form: Date: _____

(Sr.) Dept. City Attorney: _____

8. **City Director Approval:**  Date: Jan 10, 2022

Napp Fukuda (Jan 10, 2022 13:17 PST)



Jan 10, 2022

First **Second** **Third** **Revised Budget/Fiscal Attachment**

1. This Revised Budget/Fiscal Attachment is attached to the First Second Third amendment to Approved Service Order No. 43 issued pursuant to the Master Agreement having the above-referenced CPMS Contract No..
2. The Maximum Service Order Compensation set forth on Line 7.b. of Section 7 of the Approved Service Order cover page is:
 - Decreased from \$1,052,814.00 to \$890,527.12.
 - Increased from \$ _____ to \$ _____.
3. Section 7 of the Approved Service Order cover page is appended to read as follows:

a.	Current unencumbered amount in Master Agreement:	\$	6,024,941.61
b.	Service Order Compensation for this Service Order 43 Amendment:	\$	(162,286.88)
c.	New unencumbered balance in Master Agreement	\$	6,187,228.49
d.	Appropriation Certification: I certify that an unexpended appropriation in the amount of the Maximum service Order Compensation is available in the following fund(s) and that such fund(s) will be encumbered to pay for this Amended Service Order.		
	Fund: 512 Appn: 7448 RC: 171585	Amount: \$	(29,211.64)
	Fund: 512 Appn: 7449 RC: 171605	Amount: \$	(133,075.24)
	Division Analyst: <u>Mary Crippen</u>	Date:	<u>Jan 10, 2022</u>
	Authorized Signature: <u>Harpal Singh</u> <small>Harpal Singh (Jan 10, 2022 12:04 PST)</small>	Date:	<u>Jan 10, 2022</u>

First Second Third **Revised Attachment C: Compensation Table**

This Revised Attachment C is attached to the First Second Third amendment to Approved Service Order No. 43 issued pursuant to the Master Agreement having the above-referenced CPMS Contract No. The original Attachment C, including any exhibits thereto, is deleted in its entirety and replaced by the following:

The City will compensate the Consultant for providing the services and deliverables set forth in **Attachment A** in accordance with this Compensation Table. This Compensation Table is subject to the terms and conditions set forth in the Master Agreement, including without limitation Section 10 of the Master Agreement and **Exhibit B**, Basis of Compensation.

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7
Task No. and Task Title from Attachment A	Invoice Period	Multiplier Compensation (Consultant and Major Subconsultant (including markup))	Contract Personnel	Reimbursable Expenses (Consultant and Major Subconsultant (including applicable markup))	Other Subconsultant Costs (Including markup)	Total Compensation
1 Project Manager	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Completion of Task(s) <input type="checkbox"/> Completion of Work	\$488,617.05	\$	\$67,587.58	\$	\$556,204.63
2 Project Engineer	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Completion of Task(s) <input type="checkbox"/> Completion of Work	\$289,102.10	\$	\$26,705.84	\$	\$315,807.94
3 Subject Matter Experts	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Completion of Task(s) <input type="checkbox"/> Completion of Work	\$18,514.55	\$	\$0	\$	\$18,514.55
Maximum Compensation		\$796,233.70	\$	\$94,293.42	\$	\$890,527.12



- FOR YOUR ELECTRONIC SIGNATURE
 FULLY EXECUTED COPY TO FOLLOW

CITY STAFF: _____
STAFF EMAIL: _____

SCANNED SIGNATURE AUTHORIZATION

DATE: 08/20/2020 TOTAL PAGES: _____
(INCLUDING THIS PAGE) 1

CONSULTANT NAME: Simon Alder
EMAIL: Simon.alder@stantec.com
PHONE: 720 226 4786

X I agree to use electronic signatures

SIGNATURE OF CONSULTANT: 

DIRECTIONS:

REVIEW THE ENCLOSED DOCUMENT, IF IT IS ACCEPTABLE:

1. SIGN THE DOCUMENT
2. CHECK THE BOX BELOW YOUR NAME AND SIGN AGREEING TO THE USE OF ELECTRONIC SIGNATURES
3. SCAN YOUR EXECUTED DOCUMENT TOGETHER WITH THIS COVER PAGE **IN BLUE INK**
4. EMAIL THE ENTIRE DOCUMENT TO (CITY STAFF EMAIL ADDRESS):

To BE COMPLETED BY CITY STAFF:

ALTERNATIVE METHODS OF VERIFICATION:

- USE OF A PASSWORD PROTECTED WEBSITE
 CONFIRMED BY A KNOWN TELEPHONE NUMBER
 PERSONALLY KNOWN TO CITY STAFF

City of San José Contract/Agreement Transmittal Form

Route Order

Attached / Completed

Electronically Signed

- TO: City Attorney
 City Manager
 City Clerk **OR** Return to
 Dept. (circle one)

- Insurance Certificates / Waivers Electronically Signed: Select one
Business Tax Certificate Audit Trail Attached (if applicable)
 Contacted Clerk re: Form 700 Scanned Signature Authorization
 Supplemental Memorandums (if applicable): Select One

Type of Document: Amendment

Type of Contract: Consulting Services

REQUIRED INFORMATION FOR ALL CONTRACTS:

Existing GILES # 639909-159

Contractor: Stantec Consulting Services, Inc.

Address: 2121 N. California Blvd, Suite 600, Walnut Creek CA 94596

Phone: 510.435.5037

Email: simon.alder@stantec.com

Contract Description: Program Management Construction Services
Service Order 43 HW PM-PE-SME Second Amendment Closeout

Term Start Date: Contract Term End Date: _____ Extension: Select one

Method of Procurement: Select one RFB, RFP or RFQ No.: _____ Date Conducted: _____

Agenda Date (if applicable): _____ Agenda Item No.: _____

Resolution No.: _____ Ordinance No.: _____

Original Contract Amount: _____ Amount of Increase/Decrease: (162,286.88)

Option #: _____ of _____ Option Amount: _____ NTE/Updated Contract Amount: _____

Fund/Appropriation: _____

Form 700 Required (Selection mandatory for processing): Yes Revenue Agreement: Select one

Tax Certificate No.: 4113282210 Expiration Date: 3/15/22

Department: ESD (76)

Department Contact: David Ohlson 408.635.4041 Customer (Finance Only): _____

Notes:

Department Director Signature: _____ Date

Office of the City Manager Signature: _____ Date