

Master Consultant Agreement

Amendment to Approved Service Order No. 54 – Cover Page

1. CPMS Contract No.: 7353
2. First Second Third Fourth Amendment to Approved Service Order No. 54
3. Consultant's Name: Stantec Consulting Services, Inc.


Project Name: San José-Santa Clara Regional Wastewater Facility Project Management Services for Blower Improvements ("Project")

Amendment Description: This second amendment to Service Order No. 54 reallocates budget from Task 2 (Subject Matter Experts) to Task 1 (Project Management) and adds funds to Task 1.

4. The above-referenced Approved Service Order is amended as follows:

- Budget/Fiscal:** The original Budget/Fiscal information in Section 7 of the Approved Service Order First Revised Second Revised Budget/Fiscal Attachment is amended to read as set forth in the attached First Second Third Revised Budget/Fiscal Attachment.
- Tasks – Attachment A:** The original First Revised Second Revised Attachment A is amended to read as set forth in the attached First Second Third Revised Attachment A.
- Terms and Conditions – Attachment B:** The original First Revised Second Revised Attachment B is amended to read as set forth in the attached First Second Third Revised Attachment B.
- Compensation Table – Attachment C:** The original First Revised Second Revised Attachment C is amended to read as set forth in the attached First Second Third Revised Attachment C.

5. Each of the attachments to this amendment is incorporated herein by reference.

6. **Consultant Approval:**  Date: Feb 14, 2023

7. Approval as to Form (City Attorney):

Approved Service Order Amendment Form Approved by the Office of the City Attorney
(There are no material changes to the provisions of the Approved Service Order Form.)

Approved as to Form: Date: _____
(Sr.) Dept. City Attorney: _____

8. **City Director Approval:**  Date: Feb 14, 2023
[Napp Fukuda \(Feb 14, 2023 11:26 PST\)](#)

First Second Third **Revised Budget/Fiscal Attachment**

1. This Revised Budget/Fiscal Attachment is attached to the First Second Third amendment to Approved Service Order No. 54 issued pursuant to the Master Agreement having the above-referenced CPMS Contract No..

2. The Maximum Service Order Compensation set forth on Line 7.b. of Section 7 of the Approved Service Order cover page is:

Decreased from \$_____ to \$_____.

Increased from \$374,515.00 to \$391,135.00.

3. Section 7 of the Approved Service Order cover page is appended to read as follows:

a.	Current unencumbered amount in Master Agreement:	\$	15,663,442.99
b.	Service Order Compensation for this Service Order 54 Amendment:	\$	16,620.00
c.	New unencumbered balance in Master Agreement	\$	15,646,822.99
d.	Appropriation Certification: I certify that an unexpended appropriation in the amount of the Maximum service Order Compensation is available in the following fund(s) and that such fund(s) will be encumbered to pay for this Amended Service Order.		
	Fund: 512	Appn: 7677	RC: 185195
			Amount: \$ 16,620.00
	Division Analyst:	<u>Mary Crippen</u>	Date: Feb 14, 2023
	Authorized Signature:	<u>Harpal Singh</u>	Date: Feb 15, 2023

First Second Third **Revised Attachment C: Compensation Table**

This Revised Attachment C is attached to the First Second Third amendment to Approved Service Order No. 54 issued pursuant to the Master Agreement having the above-referenced CPMS Contract No. The original Attachment C, including any exhibits thereto, is deleted in its entirety and replaced by the following:

The City will compensate the Consultant for providing the services and deliverables set forth in **Attachment A** in accordance with this Compensation Table. This Compensation Table is subject to the terms and conditions set forth in the Master Agreement, including without limitation Section 10 of the Master Agreement and **Exhibit B**, Basis of Compensation.

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7
Task No. and Task Title from Attachment A	Invoice Period	Multiplier Compensation (Consultant and Major Subconsultant (including markup))	Contract Personnel	Reimbursable Expenses (Consultant and Major Subconsultant (including applicable markup))	Other Subconsultant Costs (Including markup)	Total Compensation
1 Project Manager	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Completion of Task(s) <input type="checkbox"/> Completion of Work	\$343,656	\$0	\$46,109	\$0	\$389,765
2 Subject Matter Experts	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Completion of Task(s) <input type="checkbox"/> Completion of Work	\$1,370	\$0	\$0	\$0	\$1,370
Maximum Compensation		\$345,026	\$0	\$46,109	\$0	\$391,135

Attachment D: Level of Effort - SECOND AMENDMENT Service Order 54 - FY 2021-23 Project Management Services for Blower Improvements

Company	Job Classification	Role	Staff Name	Onsite / Offsite	Actual Hourly Salary Rate	Multiplier	APC	Geographic Pay	Estimated Billing Rate (07/01/20 to 12/31/20)	Estimated Billing Rate (01/01/21 to 06/30/21)	Not-to-Exceed Billing Rate	Estimated Labor Hours ²		
												Task 1	Task 2	Total
Stantec	Senior Consultant	Project Manager II	Lee, Brian	Onsite	86.72	2.81	5.35	-	243.68	250.99	-	1,360	-	1,360
Stantec	Principal Consultant	Subject Matter Expert 1 ¹	TBD	Offsite	107.19	3.06	9.50	-	328.00	337.84	410.00	-	4	4
Carollo	Principal Consultant	Subject Matter Expert 1 ¹	TBD	Offsite	107.19	2.91	9.50	-	311.92	321.28	410.00	-	-	-
Task Totals											1,360	4	1,364	

Task 1	Project Manager Services
Task 2	Subject Matter Expert Services

Stantec Labor	\$ 336,380	\$ 1,332	\$ 337,712
Stantec APC	\$ 7,276	\$ 38	\$ 7,314
TOTAL Stantec	\$ 343,656	\$ 1,370	\$ 345,026

Notes:
 1. For estimating purposes, the Estimated Billing Rate for pooled resources is 75% of the Not-to-Exceed Billing Range.
 2. Hours shown in this Attachment D are for estimating purposes only. Actual hours billed will be in accordance with the terms and conditions set forth in the Master Agreement, including without limitation Section 10 of the Master Agreement and Exhibit B, Basis of Compensation.

Major Subconsultant Labor	\$ -	\$ -	\$ -
Major Subconsultant APC	\$ -	\$ -	\$ -
Major Subconsultant Labor & APC Markup (5%)	\$ -	\$ -	\$ -
TOTAL SUBCONSULTANT	\$ -	\$ -	\$ -

Total Labor - By Task	\$ 343,656	\$ 1,370	\$ 345,026
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Other Subconsultants	\$ -	\$ -	\$ -
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Stantec Expenses	\$ 43,914	\$ -	\$ 43,914
Major Subconsultant Expenses	\$ -	\$ -	\$ -
SUB-TOTAL Reimbursables	\$ 43,914	\$ -	\$ 43,914
ODC Markup on Stantec Expenses Only (5%)	\$ 2,195	\$ -	\$ 2,195
Relocation	\$ -	\$ -	\$ -
Systems & Tools	\$ -	\$ -	\$ -
Total Reimbursables	\$ 46,109	\$ -	\$ 46,109

TOTAL	\$ 389,765	\$ 1,370	\$ 391,135
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PROG Stantec SO 54 Blowers PM-SME Second Amendment FINAL


Final Audit Report

2023-02-15

Created:	2023-02-14
By:	Olga Guzman (olga.guzman@sanjoseca.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAABvbiZKNDyeOlfwUtNBH6WcNPujkfBCKPq

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2023-02-14 - 6:00:23 PM GMT
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