

**Master City of San José Consultant Agreement
Approved Service Order
(Non-Capital Projects)**

Cover Page

-
- 1a.** Intentionally Omitted **1b.** AC Contract No.: 27427
- 2.** Approved Service Order No. **16**
- 3.** Consultant's Name: David J. Powers & Associates, Inc. (**Consultant**) (the "Consultant")
-

- 4.** Project Name: **Affordable Housing on Sites with Assembly Use - CEQA** ("Project")
- 5.** Project Location: The project location is Citywide on lands designated as Public/Quasi-Public (PQP) in the City's General Plan.
- 6.** The Consultant and the City will implement this Approved Service Order in accordance with the Master Agreement, this cover page and Attachments "A" (Tasks), "B" (Terms and Conditions), and "C" (Compensation Table), which are incorporated herein by references.
-

7. Budget/Fiscal:

a. Current unencumbered amount in Master Agreement:	\$	250,000.00
b. Maximum Service Order Compensation for this Approved Service Order:	\$	187,631.00
c. New unencumbered balance in Master Agreement (7.a – 7.b):	\$	62,369.00

- d. **Appropriation Certification:** I certify that an unexpended appropriation in the amount of the Maximum Service Order Compensation is available in the following fund(s) and that such fund(s) will be encumbered to pay for this Approved Service Order.

Fund: 402 Appn: 218B RC: 99057 Amount: \$ 187,631

Authorized Signature:

Date:



Email: sandy.doan@sanjoseca.gov

06/14/2022 GMT-07:00

8. Division Analyst Approval:

Date:

Kayla Do
Email: kayla.do@sanjoseca.gov

06/14/2022 GMT-07:00

9. Consultant Approval:

Date:

Samuel George
Email: sgeorge@davidjpowers.com

06/14/2022 GMT-07:00

10. Approval as to Form (City Attorney):

Service Order Form Approved by the Office of the City Attorney
(Maximum Service Order Compensation is \$100,000 or less, and the provisions of the service order form are not altered.)

Approved as to Form:

Mark Vanni
Email: mark.vanni@sanjoseca.gov

Date:

06/14/2022 GMT-07:00

Mark Vanni, (Sr.) Deputy City Attorney

11. City Director Approval:

Date:

Chu Chang
Email: chu.chang@sanjoseca.gov

06/14/2022 GMT-07:00

Attachment A: Tasks

The Consultant shall provide the services and deliverables set forth in this **Attachment A**. The Consultant shall provide all services and deliverables required by this **Attachment A** to the satisfaction of the City's contract manager.

General Description of Project for which Consultant will Provide Services: Prepare an Initial Study (IS) followed by either an Addendum to or a new Supplemental Environmental Impact Report (SEIR) to the Envision San Jose 2040 General Plan Final Environmental Impact Report (FEIR) and Supplemental EIR (SEIR) for the: Affordable Housing on Sites with Assembly Use Project, in accordance with the California Environmental Quality Act (CEQA)

Task No. A.1: Kick-off Meeting and Draft Project Description

- A. **Services:** The City and the Consultant (including subconsultants as needed to be present) shall attend a virtual kick-off meeting to confirm project description details, methodologies for the analysis, and draft schedule.
- B. **Deliverable:** Consultant shall submit the Draft Project Description for City's review in Word format, and a draft schedule. Any comments from the City's review on the Draft Project Description would be incorporated into Task No. A.2.
- C. **Completion Time:** Consultant must complete the services and deliverable for this task in accordance with whichever one of the following time is marked:
 - On or before the following date: _____.
 - On or before 5 Business Days from the Kick-off meeting.

Task No. A.2 Initial Study Preparation: Based on the final project description agreed upon by the City and Consultant after the kickoff meeting as noted in Task No. A.1, Consultant shall prepare an Administrative Draft Initial Study (ADIS) and supporting draft technical reports. A qualitative air quality and noise analysis shall be included in the ADIS. The ADIS would also incorporate the transportation analysis. The analysis in the ADIS will determine the appropriate level of CEQA review, either an Initial Study/Addendum to the Envision San Jose 2040 General Plan FEIR and SEIR (IS/Addendum) or a new Supplemental EIR (SEIR) to the Envision San Jose 2040 General Plan FEIR and SEIR, as supplemented (**Task B.1**).

- A. **Services:** Consultant shall prepare an ADIS consistent with the requirements of CEQA and the City of San José. The following technical analysis shall also be prepared:
 - 1. Transportation: Transportation Analysis (TA) shall be completed by Hexagon Transportation under contract to Consultant. The TA shall consist of a long-term evaluation, General Plan Year 2040 Horizon, of the proposed PQP site land use amendments and their cumulative effect on the transportation system following standard City of San José procedures for General Plan Amendment (GPA) transportation analysis as described below.
 - 2. Cumulative GPA traffic conditions shall be evaluated for the following traffic scenarios:
 - a) General Plan 2040 Conditions: Year 2040 conditions with the adopted Envision San Jose 2040 General Plan land use designations and transportation system. This scenario shall include land

use amendments associated with the recent Four-Year major GP Review and adopted 2021 GPAs.

- b) Cumulative General Plan Amendment 2040 Conditions: Year 2040 GP conditions with land use adjustments of all PQP land use sites for which housing shifts are proposed. Traffic conditions for the Cumulative GPA 2040 conditions shall be evaluated relative to General Plan 2040 conditions to determine potential long-range cumulative transportation impacts.
3. Site-specific GPA traffic conditions shall be evaluated for the following traffic scenarios:
 - a) General Plan Amendment 2040 Conditions. Year 2040 GP conditions with the proposed land use amendments of up to three PQP sites evaluated on an individual basis. Traffic conditions with each PQP site shall be evaluated relative to General Plan 2040 conditions to determine potential long-range site-specific transportation impacts.
 4. Cumulative GPA Traffic Analysis: The tasks to be included in the cumulative GPA traffic analysis are described below:
 - a) Traffic Forecasting. The City of San Jose Traffic Forecasting Demand (TDF) model shall be used to evaluate the long-term effects on the transportation system due to the proposed PQP site land use amendments. The City's TDF model that was used to develop Year 2040 traffic projections for the Envision San Jose 2040 General Plan as well as the recent Four-Year GP Review shall be used for this analysis. Proposed housing shift data for each of the effected Urban Village areas and proposed PQP site land use adjustments shall be provided to Hexagon by City Planning staff. The data must be provided in TDF model Traffic Analysis Zones form. Hexagon shall review the existing General Plan land use data contained in the City's model with City of San José staff and make refinements that are consistent with the land use adjustments proposed as part of each PQP site and the effected Urban Village sites. Consultant's scope and budget include developing model forecasts for one cumulative GPA scenario and up to three site-specific GPA sites. Completing model runs for and evaluating additional cumulative GPA alternatives and/or site-specific analysis may require additional time and budget not covered in this scope.
 - b) GPA Trip Analysis Summary. The City's TDF model shall be used to evaluate the changes in trip-making attributable to each of the proposed PQP sites. Hexagon shall use the model information to report the net effect, in terms of increased or reduced trip-making, of each of the proposed PQP site land use adjustments. A summary of the trip analysis shall be presented to the City for their review and determination of the need to complete a project specific GPA traffic analysis for each site.
 - c) Long-Range Cumulative Analysis of Traffic Impacts. Traffic forecasts using the City's TDF model shall be used to evaluate the long-range cumulative traffic impacts attributable to all of the proposed PQP site land use amendments. The GPA analysis shall be based on citywide measures of effectiveness (MOEs) developed for the Envision San Jose 2040 General Plan and outlined in the City's Transportation Analysis Handbook, March 2018. The MOEs used to evaluate the Citywide transportation network are:
 - Boundary Vehicle Miles Traveled (VMT) per Service Population
 - Journey-to-Work Mode Share
 - Average Travel Speeds Within the City's Transit Priority Corridors

- d) **Site-Specific Long-Range Analysis of Traffic Impacts.** Traffic forecasts using the City's TDF model shall be used to evaluate the long-range traffic impacts attributable to up to three individual PQP site land use amendments that are deemed to require site-specific analysis. The GPA analysis shall be based on the same MOEs as described in Task c), above.
- e) **Mitigation for Long-Range Traffic Impacts.** Consistent with City policies and practice, the traffic model used to evaluate traffic impacts for proposed GPA's includes all of the major transportation infrastructure identified in the General Plan Land Use/Transportation Diagram, including infrastructure that is not yet built and/or funded. Therefore, impacts attributed to proposed PQP site land use amendments are an indication that further mitigating improvements may be required. This section of the report shall discuss prospective mitigation that could be obtained by ensuring that the proposed PQP site land use amendments are implemented in compliance with General Plan policies.
- f) **VMT Site Assessment and Impact Evaluation.** Each of the PQP site land use amendments shall be reviewed to determine whether the City VMT screening criteria for small infill development and/or restricted affordable housing are met. Sites that meet the applicable screening criteria shall be deemed to have an insignificant impact on VMT. An evaluation of VMT shall be completed using the City's VMT tool for those sites that do not meet the VMT screening criteria. Hexagon shall work with the Consultant and City staff to determine potential feasible improvements to mitigate or reduce any identified project impacts to VMT. Improvements may include adjustment to the anticipated land uses and/or improvements to the transit, bicycle, and pedestrian infrastructure, as well as the establishment of new Travel Demand Management (TDM) policies that promote multi-modal travel, reduce the use of single-occupant automobile travel, and meet the General Plan mode-share goals.

B. Deliverable: Consultant shall submit the Administrative Draft IS and Draft TA electronically to the City's Environmental Project Manager in both Word and PDF format.

C. Completion Time: Consultant must complete the services and deliverable for this task in accordance with whichever one of the following time is marked:

- On or before the following date: _____.
- On or before 19 weeks from City confirmation of project description in Task A.1 (contingent upon traffic scope of work approval by week 6).

Task No. B.1 – Preparation of an IS/Addendum or SEIR: Consultant shall prepare the appropriate level of CEQA documentation depending on the outcome of the analysis in the ADIS in Task A.2.

IS/Addendum: If the outcome of the ADIS prepared under Task No. A.2 above determines the project will not result in any of the conditions requiring preparation of an EIR in CEQA Guidelines Section 15162, Consultant shall prepare an IS/Addendum to the Envision San Jose 2040 General Plan FEIR and SEIR, as supplemented (2040 General Plan EIR) (IS/Addendum). This task shall include preparation of a 2nd ADIS consistent with the City's format for an Addendum to the 2040 General Plan EIR which responds to City comments on the 1st ADIS prepared in Task No. A.2, a Screencheck Draft IS/Addendum responding to City comments on the 2nd ADIS (if needed), and a public review Draft IS/Addendum.

SEIR: If the findings of the ADIS prepared under Task A.2 above dictate the need for an SEIR, the ADIS shall be used to focus the SEIR on issues that are specific to the project, and/or address changes in environmental conditions that have occurred since the most recent Envision San José 2040 General Plan 4-Year Review EIR Addendum was completed in 2021. An Initial Study shall be included as an appendix to the SEIR and will serve as the basis for all less than significant impact discussions. Tasks include a draft Notice of Preparation, an Administrative Draft SEIR which responds to City comments on the 1st ADIS prepared in Task No. A.2, a Screencheck Draft SEIR responding to City comments on the 2nd Administrative Draft SEIR (if needed), and a public review Draft SEIR.

- A. Services:** Services shall include the following items depending on the type of CEQA document determined by the findings in the ADIS under Task No. A.2.
- a. IS/Addendum: If no new impacts or impacts of greater significance are identified, relative to the General Plan EIR and subsequent Addenda, the Initial Study shall be utilized to support an Addendum to the General Plan EIR. The Addendum shall address the likelihood that the project, as revised, would not result in any new significant impacts that were not addressed in the previous analysis or would cause any impacts to be substantially greater than were identified in the previous analysis. The IS/Addendum shall explain why some resource areas would not be affected by the proposed changes and shall focus on areas affected by the proposed changes. Resource areas that could be positively affected shall also be discussed.
 - b. SEIR: If the findings of the ADIS prepared under Task A.2 above dictate the need for an SEIR, the ADIS shall be used to focus the SEIR on issues that are specific to the project, and/or address changes in environmental conditions that have occurred since the recent Envision San José 2040 General Plan 4-Year Review EIR Addendum was completed. An Initial Study shall be included as an appendix to the SEIR and shall serve as the basis for all less than significant impact discussions. Tasks include:
 - Preparation of a Notice of Preparation (NOP) pursuant to CEQA Guidelines Section 15082. The NOP shall include a brief project description, project and vicinity maps, and an overview of the anticipated environmental impacts of the proposed project. The NOP shall be sent to City staff for review and approval. Once approved, the NOP shall be submitted to the City's Environmental Project Manager for public distribution. The NOP shall circulate for 30 days, and relevant comments received shall be incorporated into the SEIR.

- Preparation of a Draft Supplemental Program Environmental Impact Report (SEIR) to the Envision San Jose 2040 General Plan FEIR and SEIR, as addended (2040 General Plan EIR). The SEIR shall include a preface/introduction, executive summary, description of the project and environmental setting, an in-depth discussion of potentially significant impacts, identification of proposed and recommended mitigation measures, a discussion of cumulative impacts, project alternatives, and all other required discussions per the CEQA Guidelines. This task includes the preparation of a 1st Administrative Draft SEIR based on City comments on the ADIS prepared in Task No. A.2; a Screencheck Draft, and public review Draft SEIR.
 - Preparation of a draft Mitigation Monitoring and Reporting Program (MMRP) in Word format based on the City's template.
- c. For both document types, services include preparation of documents needed for publication at the State Clearinghouse, including the Notice of Completion and Summary Forms; assistance uploading documents to the State Clearinghouse website; and a compilation of references used in preparation of the IS/Addendum or SEIR for the Administrative Record.

B. Deliverables:

- a. IS/Addendum: Consultant shall submit the 2nd Administrative Draft IS/Addendum and Screencheck Draft IS/Addendum (if needed) electronically to the City's Environmental Project Manager in both Word and PDF format. For the 2nd Administrative Draft and Screencheck Draft, the Word format reports shall include both track changes and clean versions. Consultant shall submit the Public Review Draft IS/Addendum and reference documents electronically to the City's Environmental Project Manager in a PDF format, up to five (5) hard copies delivered to the City, and a CD of all references cited in preparation of the IS/Addendum. or
- b. SEIR: Draft Notice of Preparation in Word format and a Final Notice of Preparation in PDF format in response to City comments; an Administrative Draft SEIR which responds to City comments on the 1st ADIS prepared in Task No. A.2 in Word format; a Screencheck Draft SEIR responding to City comments on the 2nd Administrative Draft SEIR in Word format (if needed), and a public review Draft SEIR in PDF format and up to ten (10) hard copies. Draft MMRP must be submitted with the Administrative Draft SEIR in Word format.
- c. For both document types, services include preparation of documents needed for publication at the State Clearinghouse, including the Notice of Completion and Summary Forms; assistance uploading documents to the State Clearinghouse website; and a compilation of references used in preparation of the IS/Addendum or SEIR for the Administrative Record.

C. Completion Time: Consultant must complete the services and deliverable for this task in accordance with whichever one of the following time is marked:

- On or before the following date: _____.
- a. IS/Addendum: The 2nd Administrative Draft IS/Addendum must be submitted on or before two (2) weeks after receipt of City's comments on the 1st Administrative Draft IS/Addendum; Screencheck Draft IS/Addendum – one (1) week after receipt of City comments on 2nd Administrative Draft IS/Addendum; Public Review Draft IS/Addendum, related State

Clearinghouse Documents, and references – one (1) week after receipt of City comments on Screencheck Draft IS/Addendum.

b. SEIR: The Draft NOP must be submitted one (1) week from City determination that an SEIR is appropriate based on the analysis in the IS in Task A.2. A final NOP must be submitted three (3) business days from receipt of City's comments on the draft NOP. The NOP must be circulated on or before two (2) weeks from City determination that an SEIR is appropriate based on the analysis in the IS in Task A.2. The Administrative SEIR and draft MMRP must be submitted on or before three (3) weeks from receipt of City's comments on the 1st Administrative Draft IS/Addendum, and one (1) week after the NOP period has ended; Draft SEIR - Two (2) weeks after receipt of City comments on Administrative Draft SEIR; Public Review Draft SEIR, related State Clearinghouse Documents, and references - two (2) weeks after receipt of City comments on Screencheck Draft SEIR.

Task No. C.1 – Response to Public Comments

This task will only be applicable if an SEIR is prepared. If any responses are needed to be prepared for IS/Addendum, a revised budget shall be requested from the consultant on a time and material basis. Consultant shall prepare a document responding to comments received after publication of the public review SEIR in Task B.1 and text edits to the Draft IS/Addendum or SEIR.

A. Services: Services for response to comments will depend on the type of CEQA document in Task B.1.

1. **SEIR:** Consultant shall prepare a Final SEIR that includes responses to all comments received by the City on the Draft SEIR and appropriate revisions to the text of the Draft SEIR, as necessary. Scope assumes no new technical analysis will be required to respond to comments. This scope does not include work that might be required for recirculation of all or part of the SEIR, should the City determine that to be necessary. Consultant shall complete an Administrative Draft Final SEIR and submit it to the City's Environmental Project Manager electronically for review and comment. This scope of work assumes a total of two rounds of review of the administrative draft document by the City (a 1st Administrative Draft and Screencheck Draft), and that the City shall provide Consultant with a consolidated set of comments from all City departments in track changes. Once final comments are received, Consultant shall revise the document and finalize the Final SEIR for public circulation. Consultant shall print up to 20 copies of the Final SEIR for public distribution. In addition, the Consultant shall prepare a Draft EIR Resolution using the City's EIR Resolution template prior to submittal of the Screencheck Draft Final SEIR.

B. Deliverables:

1. SEIR: Administrative Draft Final SEIR in Word format delivered electronically in Word format, Screencheck Draft Final SEIR responding to City comments will be submitted in Word format (in clean format and track changes); Final Draft Final SEIR shall be delivered electronically in PDF format and five (5) hard copies mailed to the City. Draft SEIR Resolution in Word format using the City's template submitted with Administrative Draft Final SEIR.

C. Completion Time: Consultant must complete the services and deliverable for this task in accordance with whichever one of the following time is marked:

- On or before the following date: _____.
- SEIR: The Administrative Draft Final SEIR must be submitted on or before two (2) weeks from the conclusion of the public comment period; the Screencheck Draft Final SEIR - one (1) week after receipt of City comments on Administrative Draft Final SEIR; and the Public Review Draft Final SEIR – one (1) week after receipt of City comments on Screencheck Draft Final SEIR.

Draft EIR Resolution in Word format using the City's template submitted with Administrative Draft Final SEIR.

Task No. D.1: Attend Meetings and Hearings

Services: Consultant shall attend up to three virtual project meetings (including the kick-off meeting as noted in **Task 1**) and up to three virtual public hearings (including the NOP scoping meeting if an SEIR, Planning Commission, and City Council), and Hexagon shall attend up to two virtual project meetings including the kick-off meeting. Consultant and its consultants can attend additional meetings as requested on a time and materials basis.

- A. Deliverable:** Attendance at project community meetings and public hearings, meeting minutes, agenda as needed.
- C. Completion Time:** Community meetings and public hearing schedule not finalized at this time.

Task No. E.1: Project Management and Contract Administration

- A. Services:** Consultant shall provide general project management, contract administration, and coordination with the City and project team throughout the process. The Consultant shall coordinate with the City on a regular basis using email and telephone communications.
- C. Completion Time:** Ongoing throughout the project duration.

Task No. F.1: Contingency Budget

The consultant has included a 10 percent contingency budget for IS/Addendum and SEIR each. This contingency budget would require prior approval from the City.

In the event that the analysis determines that additional technical reports are needed to support the analysis and/or the analysis determines that another type of CEQA document is appropriate (i.e., a standalone Initial Study/Mitigated Negative Declaration), this service contract shall be amended to reflect the additional scope of work.

Attachment B: Terms and Conditions

1. **City's Contract Manager:** The City's contract manager for this Approved Service Order is:

Name: David Keyon	Phone No.: 408-535-7898
Department: Planning, Building & Code Enforcement	E-mail: david.keyon@sanjoseca.gov
Address: 200 E. Santa Clara St., 3 rd Floor San Jose, CA 95113	

2. **Consultant's Contract Manager and Other Staffing:** Identified below are the following: (a) the Consultant's contract manager for this Approved Service Order, and (b) the Consultant(s) and/or employee(s) of the Consultant who will be principally responsible for providing the services and deliverables. ***If an individual identified below does not have a current Form 700 on file with the City Clerk for a separate agreement with the City, and is required to file a Form 700, the Consultant must comply with the requirements of Subsection 17.2 of the Master Agreement, entitled "Filing Form 700."***

		<u>Required to File Form 700?</u>		
		Yes Already Filed (Date Filed)	Yes Need to File	No
<u>Consultant's Contract Manager</u>				
Name: Shannon George	Phone No.: (408) 454-3402	<u>4.4.2022</u>		
Address: 1871 The Alameda, Suite 200, San Jose, CA. 95126	E-mail: sgeorge@davidjpowers.com			
<u>Other Staffing</u>				
<u>Name:</u>	<u>Assignment:</u>			
1. Carolyn Neer	Project Manager			X
2.				
3.				
4				
5				

3. Subconsultants: Whichever of the following is marked applies to this Approved Service Order:

- The Consultant can **not** use any subconsultants.
- The Consultant can use the following subconsultants to assist in providing the required services and deliverables:

<u>Subconsultant's Name</u>	<u>Area of Work</u>
Hexagon	Transportation Analysis

4. Reimbursable Expenses: If the Compensation Table set forth in **Attachment C** of this Approved Service Order states that the City will reimburse the Consultant for expenses, then only the expenses identified in Subsection 10.5.3 of the Master Agreement are Reimbursable Expenses unless the following box is marked, and additional reimbursable expenses are set forth:

- In addition to the expenses identified in Subsection 10.5.3 of the Master Agreement, the following expenses are Reimbursable Expenses:

<u>Additional Reimbursable Expense(s)</u>	<u>Mark-up</u>
1. _____	_____
2. _____	_____
3. _____	_____

Notwithstanding the foregoing, any additional reimbursable expense(s) set forth in the above table will be disregarded if the Compensation Table states that the City will *not* reimburse the Consultant for any expenses.

Attachment C: Compensation Table

The City shall compensate the Consultant for providing the services and deliverables set forth in **Attachment A** in accordance this Compensation Table. Please note that based on Task No. A.2, only one of the tables (either IS/Addendum or IS/SEIR) below would be approved. This Compensation Table is subject to the terms and conditions set forth in the Master Agreement, including without limitation Section 10 of the Master Agreement.

Part 1 – Compensation for Services and Deliverables (for IS/Addendum)				
Column 1	Column 2	Column 3		Column 4
Task Nos. from Attachment A	Basis of Compensation	Invoice Period		Compensation (\$)
A.1: Kick-off Meeting and Draft Project Description	<input checked="" type="checkbox"/> Time & Materials <input type="checkbox"/> Fixed Fee	<input checked="" type="checkbox"/> Monthly	<input type="checkbox"/> Completion of Task(s) <input type="checkbox"/> Completion of Work	1,780
A.2: Initial Study Preparation (includes Traffic Report fee)	<input checked="" type="checkbox"/> Time & Materials <input type="checkbox"/> Fixed Fee	<input checked="" type="checkbox"/> Monthly	<input type="checkbox"/> Completion of Task(s) <input type="checkbox"/> Completion of Work	121,724
B.1: Preparation of an IS/Addendum (includes Administrative Record)	<input checked="" type="checkbox"/> Time & Materials <input type="checkbox"/> Fixed Fee	<input checked="" type="checkbox"/> Monthly	<input type="checkbox"/> Completion of Task(s) <input type="checkbox"/> Completion of Work	5,310
D.1: Attend Meetings and Hearings	<input checked="" type="checkbox"/> Time & Materials <input type="checkbox"/> Fixed Fee	<input checked="" type="checkbox"/> Monthly	<input type="checkbox"/> Completion of Task(s) <input type="checkbox"/> Completion of Work	5,095
E.1: Project Management and Contract Administration	<input checked="" type="checkbox"/> Time & Materials <input type="checkbox"/> Fixed Fee	<input checked="" type="checkbox"/> Monthly	<input type="checkbox"/> Completion of Task(s) <input type="checkbox"/> Completion of Work	6,710
F.1: Contingency Budget (requires City's preapproval from the City)	<input checked="" type="checkbox"/> Time & Materials <input type="checkbox"/> Fixed Fee	<input checked="" type="checkbox"/> Monthly	<input type="checkbox"/> Completion of Task(s) <input type="checkbox"/> Completion of Work	14,132
Part 2 – Reimbursable Expenses				

<input type="checkbox"/> No expenses are separately reimbursable. The amount(s) in Column 4 of Part 1 include(s) payment for all expenses.	<input checked="" type="checkbox"/> Expenses are separately reimbursable in the maximum amount of:	\$700
Part 3 – Subconsultant Costs		
<input checked="" type="checkbox"/> Subconsultant costs are not separately compensable. The amount(s) in Column 4 of Part 1 include(s) subconsultant costs.	<input type="checkbox"/> Subconsultant costs are separately compensable in the maximum amount of:	\$98,154
Maximum Service Order Compensation (sum of Parts 1 through 3):		\$155,451

Part 1 – Compensation for Services and Deliverables (for IS/SEIR)			
Column 1	Column 2	Column 3	Column 4
Task Nos. from Attachment A	Basis of Compensation	Invoice Period	Compensation (\$)
A.1: Kick-off Meeting and Draft Project Description	<input checked="" type="checkbox"/> Time & Materials <input type="checkbox"/> Fixed Fee	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Completion of Task(s) <input type="checkbox"/> Completion of Work	1,780
A.2: Initial Study Preparation (includes Traffic Report fee)	<input checked="" type="checkbox"/> Time & Materials <input type="checkbox"/> Fixed Fee	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Completion of Task(s) <input type="checkbox"/> Completion of Work	121,724
B.1: Preparation of SEIR (includes admin record, NOP, all admin drafts)	<input checked="" type="checkbox"/> Time & Materials <input type="checkbox"/> Fixed Fee	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Completion of Task(s) <input type="checkbox"/> Completion of Work	22,450
C.1 – Response to Public Comments	<input checked="" type="checkbox"/> Time & Materials <input type="checkbox"/> Fixed Fee	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Completion of Task(s) <input type="checkbox"/> Completion of Work	11,220
D.1: Attend Meetings and Hearings	<input checked="" type="checkbox"/> Time & Materials <input type="checkbox"/> Fixed Fee	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Completion of Task(s) <input type="checkbox"/> Completion of Work	5,095

E.1: Project Management and Contract Administration	<input checked="" type="checkbox"/> Time & Materials <input type="checkbox"/> Fixed Fee	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Completion of Task(s) Completion of Work	<input type="checkbox"/>	9,630
F.1: Contingency Budget (requires City's preapproval from the City)	<input checked="" type="checkbox"/> Time & Materials <input type="checkbox"/> Fixed Fee	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Completion of Task(s) Completion of Work	<input type="checkbox"/>	14,132
Part 2 – Reimbursable Expenses				
<input type="checkbox"/> No expenses are separately reimbursable. The amount(s) in Column 4 of Part 1 include(s) payment for all expenses.	<input checked="" type="checkbox"/> Expenses are separately reimbursable in the maximum amount of:			\$1,600
Part 3 – Subconsultant Costs				
<input checked="" type="checkbox"/> Subconsultant costs are not separately compensable. The amount(s) in Column 4 of Part 1 include(s) subconsultant costs.	<input type="checkbox"/> Subconsultant costs are separately compensable in the maximum amount of:			\$98,154
Maximum Service Order Compensation (sum of Parts 1 through 3):				\$ 187,631