

**CITY OF SAN JOSE
HOUSING DEPARTMENT
SEVENTH AMENDMENT TO CDBG GRANT AGREEMENT**

SUMMARY PAGE

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CPS-17-001A

Grant Type: CDBG Contract No.: CPS-17-001A

Original Contract No. CPS-17-001

Grantee:

Portuguese Organization for Social Services and Opportunities (POSSO)

Project:

Senior Access and Health Support

Description:

<p>Seventh Amendment to Agreement between CITY and GRANTEE to increase the grant award and revise the Performance Measures and Budget Summary through Fiscal Year 2021 - 2022.</p> <p>GRANTEE will provide culturally and linguistically accessible programs to low-income seniors. Grant funding will support door-to-door transportation services for seniors from their homes to the Portuguese Community Center ("Center") to participate in daily activities, including Senior Nutrition and Health Support Services and other supportive services. Grant funds will also support the preparation and hot meal delivery to home-bound seniors.</p> <p>On September 9, 2021, CITY and GRANTEE entered into that certain Continuation and Sixth Amendment to City of San José Housing Department CDBG Grant Agreement for Senior Access and Health Support that will expire on June 30, 2022.</p> <p>On March 3, 2022, CITY approved funding to GRANTEE for a term expiring June 30, 2022.</p>

Funding Source:	<u>Community Development Block Grant (CDBG)</u>	
Sixth and Seventh Amended Amount for Fiscal Year 2021-2022:	<u>\$118,000</u>	
Fourth and Fifth Amended Amount for Fiscal Year 2020-2021::	<u>\$110,000</u>	
Third Amended Amount for Fiscal Year 2019-2020:	<u>\$75,000</u>	
Second Amended Amount for Fiscal Year 2018-2019:	<u>\$75,000</u>	
First Amended Amount and Original Amount for Fiscal Year 2017- 2018:	<u>\$98,000</u>	
Total Grant Award Not to Exceed:	<u>\$476,000</u>	
Payment Terms:	See EXHIBIT D	
Resolution/Authority:	<u>Res. No. 79994</u>	
Seventh Amended Agreement Term:	Start Date: <u>07/01/2021</u>	End Date: <u>06/30/2022</u>
Sixth Amended Agreement Term:	Start Date: <u>07/01/2021</u>	End Date: <u>06/30/2022</u>
Fifth Amended Agreement Term:	Start Date: <u>07/01/2020</u>	End Date: <u>06/30/2021</u>
Fourth Amended Agreement Term:	Start Date: <u>07/01/2020</u>	End Date: <u>06/30/2021</u>
Third Amended Agreement Term:	Start Date: <u>07/01/2019</u>	End Date: <u>06/30/2020</u>
Second Amended Agreement Term:	Start Date: <u>07/01/2018</u>	End Date: <u>06/30/2019</u>
First Amended Agreement Term:	Start Date: <u>07/01/2017</u>	End Date: <u>06/30/2018</u>
Original Agreement Term:	Start Date: <u>07/01/2017</u>	End Date: <u>06/30/2018</u>

PARTIES TO AGREEMENT:

	GRANTEE	CITY OF SAN JOSE
Name:	Portuguese Organization for Social Services and Opportunities (POSSO)	Housing Department
Address for Legal Notice:	1115 E Santa Clara Street San Jose, CA 95116	200 E. Santa Clara St., 12 th Floor San Jose, CA 95113-1907
Attention:	Bela Ferreira, Executive Director	Jacky Morales-Ferrand, Director
Email Address:	bela@portuguesecenter.org	Jacky.Morales-Ferrand@sanjoseca.gov
Telephone No.:	408-293-0877	408-535-3855
Taxpayer ID	51-0187655	
DUNS No.:	102112893	
Type of Entity:	501 (c) 3 – the public benefit corporation	
State of Incorporation or Residency:	California	

CONTACT INFORMATION

GRANTEE Contract Manager:	Bela Ferriera
Title:	Executive Director
Telephone No:	408-293-0877
Email:	bela@portuguesecenter.org

CITY Contact Person:	Josephine Lee
Title:	Grants Analyst
Telephone No:	408-535-3860
Email:	Josephine.Lee2@sanjoseca.gov

REVISED EXHIBIT LIST: include only Exhibits revised by this amendment

- | YES | N/A | |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Fourth Revised Exhibit A: Scope of Services |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Seventh Revised Exhibit B: Performance Measures |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Seventh Revised Exhibit C: Budget Summary |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Revised Exhibit D: Payments to Grantee |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Second Revised Exhibit E: General Grant Conditions |

To the extent applicable, the following grant provisions are required for this amendment. (Check all provisions that apply.)

REQUIRED LANGUAGE ATTACHMENT

- | YES | N/A | |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | City of San José Funding |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Federal |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | State |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | County |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Other Public Agency |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Private Funding Agency |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Revised Exhibit F: Employee/Volunteer Clearance Verification and Compliance with the Child Abuse and Neglect Reporting Act |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Revised Exhibit G: Insurance |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Revised Exhibit H: Federal Guidelines For Minority-Owned and Women-Owned Business Enterprises (MBE/WBE) |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Second Revised Exhibit I: Retroactive Services |

I certify that I have read and hereby consent to all the terms and provisions in the attached SEVENTH AMENDMENT, including all exhibits without limitation. Said SEVENTH AMENDMENT is hereby incorporated.

WITNESS THE EXECUTION HEREOF upon execution by CITY.

PORTUGUESE ORGANIZATION FOR SOCIAL SERVICES AND OPPORTUNITIES, a
California nonprofit public benefit corporation.

3/29/2022

GRANTEE Signature: *Bela Ferreira* Date: _____
Print Name: Bela Ferreira
Title: Executive Director

[Signatures Continue on Following Page.]

The CITY OF SAN JOSE, a California municipal corporation

Jacky Morales-Ferrand

Email: jacky.morales-ferrand@sanjoseca.gov

Date: _____

JACKY MORALES-FERRAND
Director of Housing Department

Approved as to form:
RENÉ ALEJANDRO
ORTEGA,
Chief Deputy City Attorney

Rene Ortega 3/29/2022

Email: rene.ortega@sanjoseca.gov

Date: _____

**SEVENTH AMENDMENT TO CITY OF SAN JOSE
HOUSING DEPARTMENT CDBG GRANT AGREEMENT**

(Senior Access and Health Support)

This SEVENTH AMENDMENT TO CDBG GRANT AGREEMENT FOR SENIOR ACCESS AND HEALTH SUPPORT (“SEVENTH AMENDMENT”), is made and entered into upon the date of execution by CITY, by and between the **CITY OF SAN JOSE**, a California municipal corporation (“CITY”), and **PORTUGUESE ORGANIZATION FOR SOCIAL SERVICES AND OPPORTUNITIES**, a California nonprofit public benefit corporation (“GRANTEE”). All capitalized terms used but not defined herein shall have the meaning provided in the AMENDED AGREEMENT (as hereinafter defined). For the purposes of this SEVENTH AMENDMENT, CITY and GRANTEE are sometimes collectively referred to as “Parties.”

RECITALS

WHEREAS, CITY has received Community Development Block Grant (CDBG) Funds from HUD as an entitlement-city pursuant to Section 101(g), Public Law 99-500, as amended. CITY desires to engage GRANTEE who has been allocated a portion of CITY’s said funds, to be utilized during the time period as set forth in this Agreement; and

WHEREAS, the Federal Department of Housing and Urban Development (“HUD”) has awarded \$8,890,526.00 in Community Development Block Grant Program (CDFA #14.218) funding to the CITY, subject to the execution of Grant Agreement B-21-MC-06-0021 between the CITY and HUD, which will occur at a later time than the execution of this AGREEMENT (B-21-MC-06-0021 **Execution Date:**). This award is not for research and development purposes and includes a City administrative indirect cost rate capped at 20% of the total grant award per HUD guidelines; and

WHEREAS, the CITY, as the pass-through entity, has obligated and committed an amount of \$118,000 of CDBG funding to GRANTEE in this AGREEMENT for the Fiscal Year 2021-2022; and

WHEREAS, on June 30, 2017, CITY and GRANTEE entered into that certain agreement titled City of San José Housing Department Grant Agreement for a grant of \$75,000 in CDBG funds to support GRANTEE’s Senior Access and Health Support Program (“Program”) from July 1, 2017, through June 30, 2018 (“AGREEMENT”); and

WHEREAS, on June 4, 2018, CITY and GRANTEE entered into that certain first amendment to the AGREEMENT (“FIRST AMENDMENT”) to increase the grant

award by \$23,000 in CDBG funding for a total funding amount not to exceed \$98,000 and to amend the Performance Measures and Budget Summary for the Fiscal Year 2017-2018; and

WHEREAS, on July 23, 2018, CITY and GRANTEE entered into that certain continuation and second amendment to the AGREEMENT (“SECOND AMENDMENT”) to continue and extend the term of the AGREEMENT retroactive from July 1, 2018, through June 30, 2019, increase the grant award by \$75,000 in CDBG funding for a total funding amount not to exceed \$173,000, and amend the Performance Measures and Budget Summary for the Fiscal Year 2018-2019; and

WHEREAS, on June 27, 2019, CITY and GRANTEE entered into that certain third amendment to the AGREEMENT (“THIRD AMENDMENT”) to increase the grant award by \$75,000 in CDBG funds for a total funding amount not to exceed \$248,000, extend the term of the AGREEMENT to June 30, 2020, and amend the Scope of Services, Performance Measures, and Budget Summary for the Fiscal Year 2019-2020; and

WHEREAS, on June 30, 2020, CITY and GRANTEE entered into that certain fourth amendment to the AGREEMENT (“FOURTH AMENDMENT”) to increase the grant award by \$75,000 in CDBG funds for a total funding amount not to exceed \$323,000, extend the term of the AGREEMENT to June 30, 2021, and amend the Scope of Services, Performance Measures, Budget Summary, and General Block Grant Conditions for the Fiscal Year 2020-2021; and

WHEREAS, on April 7, 2021, CITY and GRANTEE entered into that certain fifth amendment to the AGREEMENT (“FIFTH AMENDMENT”) to increase the grant award by \$35,000 in CDBG funds for a total funding amount not to exceed \$358,000, and amend the Scope of Services, Performance Measures, and Budget Summary through the Fiscal Year 2020-2021; and

WHEREAS, on September 9, 2021, CITY and GRANTEE entered into that certain continuation and sixth amendment to the AGREEMENT (“SIXTH AMENDMENT”) to continue and extend the term retroactive from July 1, 2021 through June 30, 2022, increase the grant award by \$75,000 in CDBG funds for a total funding amount not to exceed \$433,000, and amend the Scope of Services, Performance Measures, and Budget Summary through the Fiscal Year 2021-2022; and

WHEREAS, the AGREEMENT, as amended by the FIRST AMENDMENT, SECOND AMENDMENT, THIRD AMENDMENT, FOURTH AMENDMENT, FIFTH AMENDMENT, and SIXTH AMENDMENT, shall be referred to as the “AMENDED AGREEMENT”; and

WHEREAS, pursuant to Section 14 of the AGREEMENT, CITY, and GRANTEE desire to further amend the AMENDED AGREEMENT to increase the grant award

by \$43,000 in CDBG funding for a total grant award not to exceed \$476,000, and amend the Performance Measures and Budget Summary through the Fiscal Year 2021 – 2022;

NOW, THEREFORE, the Parties agree to further amend the AMENDED AGREEMENT as follows:

1. Increase Funding. The Grant Award is hereby increased by the amount of **Forty-Three Thousand Dollars** (\$43,000) of CDBG funds, for a total grant award not to exceed \$476,000.
2. Performance Measures. SEVENTH REVISED EXHIBIT B, attached hereto, is hereby appended to SIXTH REVISED EXHIBIT B.
3. Budget Summary. SEVENTH REVISED EXHIBIT C, attached hereto, is hereby appended to SIXTH REVISED EXHIBIT C.
4. No Other Amendments. CITY and GRANTEE acknowledge and agree that the AMENDED AGREEMENT, as amended by this SEVENTH AMENDMENT, constitutes the entire agreement by and between CITY and GRANTEE relating to the grant of CITY CDBG funds, and supersedes any and all other agreements written or oral between the Parties.
5. Exhibits. All exhibits attached hereto are incorporated herein by reference.
6. Reaffirmation. In the event of an inconsistency between this SEVENTH AMENDMENT and the AMENDED AGREEMENT, the terms and conditions of this SEVENTH AMENDMENT shall govern and control the rights and obligations of the Parties. All other terms and conditions of the AMENDED AGREEMENT not changed, amended, or modified by this SEVENTH AMENDMENT shall remain in full force and effect.
7. Counterparts. This SEVENTH AMENDMENT may be executed in any number of counterparts and by each party in separate counterparts, each of which, when so executed and delivered, shall be deemed an original and all of which taken together shall constitute one and the same instrument.
8. Use of electronic signatures. Unless otherwise prohibited by law or CITY policy, the parties agree that an electronic copy of a signed contract, or an electronically signed contract, has the same force and legal effect as a contract executed with an original ink signature. The term “electronic copy of a signed contract” refers to writing as set forth in Evidence Code Section 1550. The term “electronically signed contract” means a contract that is executed by applying an electronic signature using technology approved by the CITY.

9. Governing Law. This SEVENTH AMENDMENT shall be governed by and construed in accordance with the laws of the State of California.

**SEVENTH REVISED EXHIBIT B
PERFORMANCE MEASURES/NUMERIC GOALS, FY 2021-2022**

1.01 Unduplicated Participants.

Proposed total number of UNDUPLICATED PARTICIPANTS to be served by this Project only. For purposes of this AGREEMENT, UNDUPLICATED PARTICIPANTS shall be defined as participants who receive services at least once a year but who may not be counted more than once in that year. GRANTEE shall retain records documenting eligibility. Such records shall include family size, total household income, gender of head of household, race, ethnicity, and disability data.

	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
CDBG	298	298	298	298	1192
Total Project	298	298	298	298	1192

1.02 Services.

Throughout the term of this AGREEMENT, GRANTEE shall provide the following services to participants during the regular office hours of 8:00 a.m. to 5:00 p.m., Monday through Friday:

Activity 1: Door to door transportation of disabled and/or frail seniors

Unit of Service: Number of one-way transportation trips

	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
CDBG	75	126	175	175	551
Total Project	75	126	175	175	551

Activity 2: Home delivery of hot meals

Unit of Service: Number of meals

	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
CDBG	1772	1456	1512	1900	6640
Total Project	1772	1456	1512	1900	6640

1.03 Outcome Measure Statement and Measurement Methodology.

Measurement Methodology.

A survey questionnaire is administered twice yearly in December and June, and results are compiled to indicate the percentage of participants who report satisfaction and positive impact.

GRANTEE shall submit results of outcome measures to the Housing Department via the CITY's WebGrants system, no later than ten (10) calendar days after the end of the second quarter and after the end of the fourth quarter.

Outcome Measure #1	80% of participants utilizing the transportation services report improved quality of life because of greater socialization and resource utilization.			
Measurement Methodology	Twice-annual client survey			
	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Outcome Goal	N/A	80%	N/A	80%

Outcome Measure #2	80% of senior participants receiving home-delivered meals report improved health because of improved nutrition and nutrition knowledge.			
Measurement Methodology	Twice-annual participant survey			
	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Outcome Goal	N/A	80%	N/A	80%

1.04 GRANTEE must describe outreach efforts employed, and to be employed, to reach out to all persons including persons of the following protected categories: race, sex, color, age, religion, actual or perceived gender identity, sexual orientation, disability, ethnic or national origin, or familial status. Documentation of these efforts must be submitted along with the second and fourth quarterly performance reports.

SEVENTH REVISED EXHIBIT C
BUDGET SUMMARY, FY 21-22

Agency Name: Portuguese Organization for Social Services and Opportunities (POSSO)
 Project Name: Senior Access and Health Support
 Fiscal Year: 2021-2022

Budget Categories	SEVENTH Amendment
DIRECT PERSONNEL COSTS	
Salaries	\$46,884.00
Fringes/Benefits	\$2634.25
Sub-total Personnel Costs:	\$49,518.25
DIRECT OPERATING COSTS	
Operating Expenses; gas & oil for van	\$2,200.00
Equipment Rental: lease of accessible van	\$10,923.72
Program Supplies; food & containers for Senior Nutrition Meal	\$40,890.03
Insurance for Van	\$3,703.00
Management & General (Admin/overhead)	\$10,765
Sub-total Direct Operating Costs:	\$68,481.75
INDIRECT COSTS	
INDIRECT COSTS	
TOTAL	\$118,000.00

BUDGET MODIFICATION

Instructions: Please submit a Budget Modification to make changes to the contract budget mid-year. Grantees may only request budget modifications between existing line items in their contracts. Adding new line items require a contract amendment. Budget Revision Requests will NOT be accepted after the Third Quarter of your contract. Requests must be submitted no later than 5:00 pm PST on the last day of Quarter 3. Only fill in the cells highlighted in yellow. If there is a Staff change, please update the Cost Allocation Tab. Complete the narrative

NAME OF GRANTEE:		Senior Access and Health Support										
NAME OF PROGRAM:		2020-2021										
YEAR OF FUNDING		41016.00										
PROJECT ID #		CPS-17-001D										
WEBGRANTS #		2905										
		CDBG					TOTAL CONTRACT BUDGET					
		ORIGINAL CONTRACT BUDGET	Amount Decreasing	Amount Increasing	Revised Budget	ORIGINAL CONTRACT BUDGET	Amount Decreasing	Amount Increasing	Revised Budget	Amount Decreasing	Amount Increasing	Revised Budget
#REF!												
PERSONNEL COSTS												
	Personnel	\$41,808.00		\$5,076.00	\$46,884.00	\$41,808.00	\$0.00	\$0.00	\$5,076.00	\$0.00	\$0.00	\$46,884.00
	Fringe Benefits	\$2,350.00		\$284.25	\$2,634.25	\$2,350.00	\$0.00	\$0.00	\$284.25	\$0.00	\$0.00	\$2,634.25
OPERATING COSTS												
	Gas and oil for van	\$1,000.00		\$1,200.00	\$2,200.00	\$1,000.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$2,200.00
	Equipment Rental: lease of accessible van	\$10,923.72			\$10,923.72	\$10,923.72	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,923.72
	Program Supplies: food & containers for Senior Nutrition Program	\$7,828.28		\$33,061.75	\$40,890.03	\$7,828.28	\$0.00	\$0.00	\$33,061.75	\$0.00	\$0.00	\$40,890.03
	Insurance for van	\$3,703.00			\$3,703.00	\$3,703.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,703.00
	General Management & Administration	\$7,387.00		\$3,378.00	\$10,765.00	\$7,387.00	\$0.00	\$0.00	\$3,378.00	\$0.00	\$0.00	\$10,765.00
INDIRECT COSTS												
	Indirect Costs	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL		\$75,000.00	\$0.00	\$43,000.00	\$118,000.00	\$75,000.00	\$0.00	\$43,000.00	\$118,000.00	\$0.00	\$43,000.00	\$118,000.00

REQUIRED NARRATIVE RESPONSE: Please provide a response to the following questions.

1. In the space below, briefly justify the need for your request.

Increased cost for expanded services/additional meals

2. How will the requested budget revision impact the approved scope of work?

Be able to continue providing hot meals to homebound seniors.

3. How will the change be beneficial to addressing the needs of program participants?

In order to maintain their health, a hot meal is needed and seeing a familiar face daily gives them a purpose in life.


4. When would you like the budget revision to take effect? Please explain if your request is retroactive.

March 1, 2022

Agency Staff Name: Bela Ferreira

Agency Staff Signature: 

Approved By: Josephine Lee

Housing Analyst Signature: 

Effective Date: 03/01/2022

INSTRUCTIONS FOR INSURANCE APPROVAL:

Forward the following to: **RISK & INSURANCE**

200 E. Santa Clara Street 14th Floor

San Jose, CA 95113-1905

Riskmgmt@sanjoseca.gov

1. This form (149-7) completed;
2. Copy of face page of Contract;
3. Copy of insurance requirements included in contract.
4. Copy of Service Provider's certificate of insurance.

NOTIFICATION OF CONTRACT BEING PROCESSED

DATE: 07/13/2021

Service Provider: Portuguese Organization for Social Services and Opportunities (POSSO)		Phone No. 408-293-0877	
Project: Senior Access and Health Support			
		Project Amount: \$75,000	
Estimated Start Date	07/01/2021	Estimated Completion Date	06/30/2022
Scope of Work: POSSO will provide culturally and linguistically accessible programs to low-income seniors. Grant funding will support door-to-door transportation services for seniors from their homes to the Portuguese Community Center ("Center") to participate in daily activities including Senior Nutrition and Health Support Services and other supportive services. Grant funding will also support preparation and hot meal delivery to home-bound seniors. This Sixth Amendment is extending a one-year term and to increase in the amount of \$75,000 for FY 2021-2022.			
Department	Housing	Division	Grants
Department Contact	Josephine Lee Josephine.Lee2@sanjoseca.gov	Ph./Ext:	408-535-3860
		Fax:	

COMPLIANCE WITH INSURANCE REQUIREMENTS

Comments: The certificate of insurance dated July 2, 2021, meets the requirements of the Grant Agreement.	
Signature: <u>Miguel Baul</u> Risk & Insurance	Date: July 14, 2021

FOR RISK & INSURANCE USE ONLY
Date Forwarded to City Clerk:
Date forwarded to City Clerk:

COMPLIANCE WITH BOND REQUIREMENTS

Signature:

City Clerk

Date:

Certificate of Insurance Checklist

	(Yes)	(No)
A. Insured name on certificate of insurance must match the contract face page	<input checked="" type="checkbox"/>	<input type="checkbox"/>
B. Insurance coverages should match those found in the insurance requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>
C. Limits of insurance should meet or exceed those found in the insurance requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>
D. All documented policies must be current and not expired	<input checked="" type="checkbox"/>	<input type="checkbox"/>
E. The City of San José should be an Additional Insured on the Vendor's General and Auto Liability policies	<input type="checkbox"/>	<input checked="" type="checkbox"/>
F. The workers' compensation policy should document a waiver of subrogation in favor of the City of San José	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If any of the following has been marked as a (No) then request an updated Certificate of Insurance from the Vendor before submission		



- FOR YOUR ELECTRONIC SIGNATURE
- FULLY EXECUTED COPY TO FOLLOW

CITY STAFF: Josephine Lee
EMAIL: Josephine.Lee2@sanjoseca.gov

SCANNED SIGNATURE AUTHORIZATION

DATE: March 29, 2022 TOTAL PAGES: (INCLUDING THIS PAGE) 13
TO: Bela Ferreira TO: _____
EMAIL: bela@portuguesececenter.org EMAIL: _____
PHONE: 408-293-0877 PHONE: _____

I agree to use electronic signatures

I agree to use electronic signatures

BY: Bela Ferreira

BY: _____

DIRECTIONS:

REVIEW THE ENCLOSED DOCUMENT, IF IT IS ACCEPTABLE:

1. SIGN THE DOCUMENT
2. CHECK THE BOX BELOW YOUR NAME AND SIGN AGREEING TO THE USE OF ELECTRONIC SIGNATURES
3. SCAN YOUR EXECUTED DOCUMENT TOGETHER WITH THIS COVER PAGE **IN COLOR**
4. EMAIL THE ENTIRE DOCUMENT TO JOSEPHINE LEE AT JOSEPHINE.LEE2@SANJOSECA.GOV

To BE COMPLETED BY CITY STAFF:

ALTERNATIVE METHODS OF VERIFICATION:

- USE OF A PASSWORD PROTECTED WEBSITE
- CONFIRMED BY A KNOWN TELEPHONE NUMBER
- PERSONALLY KNOWN TO CITY STAFF

City of San José Contract/Agreement Transmittal Form

Route Order

Attached / Completed

Electronically Signed

TO: City Attorney
 City Manager
 City Clerk **OR** Return to
Dept. (circle one)

Insurance Certificates / Waivers Electronically Signed: Select one
 Business Tax Certificate Audit Trail Attached (if applicable)
 Contacted Clerk re: Form 700 Scanned Signature Authorization
 Supplemental Memorandums (if applicable): Select One

Type of Document: Amendment

Type of Contract: Grant Applications/Agreements

REQUIRED INFORMATION FOR ALL CONTRACTS:

Existing GILES # 662511-007

Contractor: Portuguese Organization for Social Services and Opportunities (POSSO)

Address: 1115 E. Santa Clara Street, San Jose, CA 95116

Phone: 408-293-0877

Email: bela@portuguesececenter.org

Contract Description: This project will expand the existing Medically Tailored Meal Program by providing outreach services, streamlining the referral services and will assist an additional ten (10) more new participants in completing intake forms to enroll in the Meal program.

Term Start Date: 07/01/2021 Term End Date: 06/30/2022 Extension: No

Method of Procurement: RFP RFB, RFP or RFQ No.: _____ Date Conducted: _____

Agenda Date (if applicable): _____ Agenda Item No.: _____

Resolution No.: 79994 Ordinance No.: _____

Original Contract Amount: \$75,000 Amount of Increase/Decrease: \$43,000

Option #: ___ of ___ Option Amount: _____ Updated Contract Amount: \$476,000

Fund/Appropriation: Community Development Block Grant

Form 700 Required: No Revenue Agreement: No

Business Tax Certificate No.: 87-35651210 Expiration Date: 06/30/2022

Department: Housing (56)

Department Contact Name/Phone: Josephine Lee |408-535-8298

Notes: This is Seventh Amendment to Agreement to increase grant award of \$43,000 and revised Performance Measures and Budget Summary through FY 2021-2022.

Jacky Morales-Ferrand

Department Director Signature: _____
Email: jacky.morales-ferrand@sanjoseca.gov

Date

Office of the City Manager Signature: _____

Date