Master City of San José Consultant Agreement Approved Service Order

(Non-Capital Projects)

1a.	Intentionally Omitted		1b.	AC Contract No.: 303	44			
2.	Approved Service Order No. 3							
3.	Consultant's Name: Iteris, Inc. ("Consultant")							
4.	Project Name: West San José	Multimodal Transport	ation Im	provement PI ("Project")				
5.	Project Location: San José	Project Location: San José						
6.	The Consultant and the City will implement this Approved Service Order in accordance with the Master Agreement, this cover page and Attachments "A" (Tasks), "B" (Terms and Conditions), and "C" (Compensation Table), which are incorporated herein by references.							
7.	Budget/Fiscal:							
	a. Current unencumbered ame	mount in Master Agreement: \$ 69,995						
	b. Maximum Service Order C	ompensation for this	Appro	ved Service Order:	\$	10,400		
	c. New unencumbered balance	encumbered balance in Master Agreement (7.a – 7.b):				59,595		
	d. Appropriation Certification: I certify that an unexpended appropriation in the amount of the Maximum Service Order Compensation is available in the following fund(s) and that such fund(s) will be encumbered to pay for this Approved Service Order.							
	Fund:429 Ap		_			_10,400		
	Fund: Ap		RC: _					
	Fund: Ap				nt: \$			
	Authorized Signature:			n Tam	Date:			
8.	Division Analyst Approval:	Email: wilson.tam@s Date: 01/14/2023 G						
9.	Consultant Approval:	Email: sue-z.gaskin@sanjoseca.g Date: 01/14/2023 GMT		is.com				
		Email: sbradley@iterls.com Date: 01/10/2023 GMT						
10.	Approval as to Form (City Attorney):							
	Service Order Form Approved by the Office of the City Attorney (Maximum Service Order Compensation is \$100,000 or less, and the provisions of the service order form are not altered.)							
	Approved as to Form:							
		(Sr.) Deputy City Att	ornev					
		(2) = 5531, 511, 711	y					
11.	City Director Approval:	Jessic	a Ze	nk				
		Email: jessica.zenk@sanjoseca.g Date: 01/17/2023 GMT	OV					

Form Name: Master Consultant Agreement (Non-Capital Projects) Service Order - Cover Page Form/File No.: 1349220_3/T-32026

City Attorney Approval Date: September 2022

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Master Agreement AC No.: 30344

Consultant: Iteris, Inc. Service Order No.: 3

Attachment A: Tasks

The Consultant shall provide the services and deliverables set forth in this **Attachment A**. The Consultant shall provide all services and deliverables required by this **Attachment A** to the satisfaction of the City's contract manager.

General Description of Project for which Consultant will Provide Services: Iteris team to format and provide graphic design services for a final draft of the West San Jose Multimodal Transportation Improvement Plan.
 Task No. 1: Final Draft West San Jose Multimodal Transportation Improvement Plan
 A. Services: The Iteris Team will format and add graphics to the MTIP report in preparation for public review and City Council approval. The San José style guide as well as recent planning documents will be used as format reference.
 B. Deliverable: The Consultant will provide the following to the City's Contract Manager: 1. A formatted West San José MTIP report in InDesign and PDF format
 C. Completion Time: The Consultant must complete the services and deliverables for this task in accordance with whichever one of the following time is marked:

 □ December 31, 2022
 □ December 31, 2022

On or before ____ Business Days from _____

Form Name: Master Consultant Agreement (Non-Capital Projects) Service Order - Attachment A: Tasks

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City Attorney Approval Date: September 2022

Master Agreement AC No.: 30344 Consultant: Iteris, Inc. Service Order No.: 3

Attachment B: Terms and Conditions

1. <u>City's Contract Manager</u>: The City's contract manager for this Approved Service Order is:

Name: Natasha Opfell	Phone No.: 408-535-3850
Department: Transportation	Email: natasha.opfell@sanjoseca.gov
Address: 200 East Santa Clara Street, 8th Floor	

2. Consultant's Contract Manager and Other Staffing: Identified below are the following: (a) the Consultant's contract manager for this Approved Service Order, and (b) the Consultant(s) and/or employee(s) of the Consultant who will be principally responsible for providing the services and deliverables. If an individual identified below does not have a current Form 700 on file with the City Clerk for a separate agreement with the City, and is required to file a Form 700, the Consultant must comply with the requirements of Subsection 17.2 of the Master Agreement, entitled "Filing Form 700."

			Required to File Form 700?		
Consultant's Contra		Yes Already Filed (Date Filed)	Yes Need to File	No	
Name: Sean Daly< Senior Planner	Phone No.: 337-534- 5031				<u>x</u>
Misty Fowler, Contract Manager	(949) 691-1197				
Address: 1700 Carnegie Ave, Santa Ana CA 92705	Email:sdaly@iteris.com				
Other Staff	ing				
<u>Name</u> :	Assignment:	<u>Email</u> :			
1.Linda Truong	Graphic Design	Itruong@iteris.com			Х
2.Lucas Voorheis	GIS	lvoorheis@iteris.com			Х
3.					

Form Name: Master Consultant Agreement (Non-Capital Projects)
Service Order - Attachment B: Terms and Conditions

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Subc	consultants: Whichever of the following is marked ap	oplies to this Approved Ser	vice Order:			
	The Consultant can <i>not</i> use any subconsultants.					
	The Consultant can use the following subconsultants to assist in providing the required and deliverables:					
	Subconsultant's Name	Area of Work				
	1.					
	2.					
	3.					
Serv ident	nbursable Expenses: If the Compensation Table set vice Order states that the City will reimburse the Consultified in Subsection 10.5.3 of the Master Agreement are wing box is marked and additional reimbursable expense In addition to the expenses identified in Subsection following expenses are Reimbursable Expenses:	Itant for expenses, then or e Reimbursable Expenses ses are set forth:	nly the expe			
	Additional Reimbursable Expense(s) Mark-					
	Additional Reimbursable Expense(s)	Mark-u	gı			
	Additional Reimbursable Expense(s) 1	Mark-u	<u>ib</u>			

Notwithstanding the foregoing, any additional reimbursable expense(s) set forth in the above table will be disregarded if the Compensation Table states that the City will *not* reimburse the Consultant for any expenses.

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Service Order - Attachment B: Terms and Conditions

Form/File No.: 1349220_3/T-32026

Master Agreement AC No.: 30344

Consultant: Iteris, Inc.

City Attorney Approval Date: September 2022

3. ___

Master Agreement AC No.: 30344

Consultant: Iteris, Inc. Service Order No.: 3

Attachment C: Compensation Table

The City will compensate the Consultant for providing the services and deliverables set forth in **Attachment A** in accordance this Compensation Table. This Compensation Table is subject to the terms and conditions set forth in the Master Agreement, including without limitation Section 10 of the Master Agreement.

Part 1 – Compensation for Services and Deliverables								
Column 1	Column 2			Column 4				
Task Nos. from Attachment A	Basis of Compen	sation		Compensation				
1	☐ Time & Materials		☐ Monthly	☐ Completion of Task(s)		\$10,400		
	☐ Time & Materials	☐ Fixed Fee	☐ Monthly	☐ Completion of Task(s)	☐ Completion of Work	\$		
	☐ Time & Materials	☐ Fixed Fee	☐ Monthly	☐ Completion of Task(s)	☐ Completion of Work	\$		
	☐ Time & Materials	☐ Fixed Fee	☐ Monthly	☐ Completion of Task(s)	☐ Completion of Work	\$		
Part 2 – Reimbursable Expenses								
	are separately reimbursable. T Part 1 include(s) payment for all		Expenses	\$				
Part 3 – Subconsultant Costs								
				Subconsultant costs are separately compensable in the maximum amount of:				
Maximum Service Order Compensation (sum of Parts 1 through 3):						\$10,400		

Form Name: Master Consultant Agreement (Non-Capital Projects)

Service Order - Attachment C: Compensation Table

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