Master City of San José Consultant Agreement

(Non-Capital Projects)

Amendment to Approved Service Order - Cover Page

1a.	Intentionally Omitted.	1b.	Master Agreement AC No.:	30049			
2.	🗌 First 🛛 Second 🔲	Third Amendment to	Approved Service Order No. 2				
3.	Consultant's Name: Management Partners, Inc.						
4.	The above-referenced Approved Service Order is amended as follows:						
	 4a. Budget/Fiscal: The □ original Budget/Fiscal information in Section 7 of the Approved Service Order □ First Revised Budget/Fiscal Attachment □ Second Revised Budget/Fiscal Attachment is amended to read as set forth in the attached □ First □ Second □ Third Revised Budget/Fiscal Attachment. 						
	4b. ∑ <u>Tasks - Attachment A</u> : The						
	 4c. Compensation Table - Attachment C: The original First Revised Second Revised Attachment C is amended to read as set forth in the attached First Second Third Revised Attachment C. 						
5.	Each of the attachments to t	his amendment is inco	rporated herein by reference.				
6.	Consultant Approval:	<u>X Jerry Newfarmer</u> jnewfarmer@managementpartners.co Email: jnewfarmer@managementp	m (12/13/2021) artners.com	Date:			
7.	Approval as to Form (City Attorney):						
	Form Approved by the Office of the City Attorney						
	(The Maximum Service O provisions of the form are		pproved Service Order, as amended, is	\$100,000 or less, and the			
	Approved as to Form:			Date:			
	(Sr.) Deputy City Attorney:						
8.	City Director Approval:	X Napp Fukuda Napp Fukuda (12/14/2021) Email: napp.fukuda@sanjoseca.go)V	Date:			
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Master Agreement AC No.: 30049 Consultant: Management Partners, Inc Service Order No.: 2

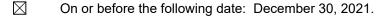
First	🖂 Second	🗌 Third	Revised Attachment A:	Tasks
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This Revised Attachment A is attached to the First Second Third amendment to Approved Service Order No. 2 issued pursuant to the Master Agreement.

The tasks set forth in the original Attachment A, or in any previous amendment to the original Attachment A, are amended as set forth herein. All other tasks shall remain unchanged.

Task No. 1, entitled "Management Assessment and Coaching," is amended as follows:

- A. <u>Services</u>: Conduct assessment and provide one-on-one coaching to ESD manager
 - **a.** Conduct a kick-off meeting with ESD Assistant Director and ESD manager to discuss coaching priorities, assure coach/coachee compatibility, and establish a foundation for a successful engagement; conduct indepth interview(s); utilize a self-assessment tool such as Myers-Briggs and/or 360° feedback to gauge feedback about skills and abilities; conduct up to six coaching sessions including the kick-off meeting.
- B. <u>Deliverable</u>: Develop a coaching work plan, including goals for professional development and a schedule of coaching and follow up; Up to six coaching sessions
- **C.** Completion Time: The Consultant must complete the services and deliverables for this task in accordance with whichever one of the following time is marked:



On or before ____ Business Days from _____