Master City of San José Consultant Agreement **Approved Service Order**

(Capital Projects)

Cover Page

1a.	CPMS Contract No.: 9030-C		1b.	AC Contract No.: 3040)7	
2.	Approved Service Order No. 4					
3.	Consultant's Name: Shah Kawa	asaki Architects, Inc.	("Consulf	tant")		
4.	Project Name: 9162 – Fire Stat	ion No. 32 New ("Pro	ject")			
5.	Project Location: 1183 Olinder	Ct., San José, CA 95	122			
6.	The Consultant and the City will Agreement, this cover page and (Compensation Table), which a	I Attachments "A" (Ta	isks), "B"	(Terms and Conditions)		
7.	Budget/Fiscal:					
	a. Current unencumbered amo	ount in Master Agreer	ment:		\$	467,400
	b. Maximum Service Order Co	ompensation for this	s Approv	red Service Order:	\$	10,277
	c. New unencumbered balance	in Master Agreemen	t (7.a – 7	.b):	\$	457,123
	d. Appropriation Certification Service Order Compensation encumbered to pay for this A	is available in the fo	llowing fu			
	Fund: <u>498</u> App	on: <u>415A</u>	RC: _	<u>198403</u> Amour	nt: \$	10,277
	Fund: App	on:	RC: _	Amour	nt: \$	
	Fund: Ar	Suzanne W	DC:	Amour	nt: \$	
	Authorized Signature:	mail: suzanne.mcpherson@sanjos		<u></u>		
8.	Division Analyst Approval:	ate: 01/27/2023 GMT	otplates			
9.	Consultant Approval:	Email: akawasaki@skarc.com Date: 01/23/2023 GMT	awas	raki		
10.	Approval as to Form (City Attorney):					
	Service Order Form Approved by the Office of the City Attorney					
	(Maximum Service Order Compensation is \$100,000 or less, and the provisions of the service order form are not altered.)					
	Approved as to Form:					
11.	City Director Approval:	Email: domenic.onorato@sanjost Date: 01/27/2023 GMT	eca:gov			

Form Name: Master Consultant Agreement (Capital Projects)
Service Order - Cover Page
Form/File No.: 1349563_3/T-32026
City Attorney Approval Date: September 2022

Attachment A: Tasks

The Consultant shall provide the services and deliverables set forth in this **Attachment A**. The Consultant shall provide all services and deliverables required by this **Attachment A** to the satisfaction of the City's contract manager.

General Description of Project for which Consultant will Provide Services: The Project is in an approximately 47,000 sq. ft. site with a single company fire station of approximately 7,000 sq. ft. building. The building was programed with all the spaces as identified in the Single Company Building Program. The project building for FS No. 32 is a one story structure and the project includes surface parking with all the necessary site requirements.

Task No. 1: Revision of PG&E Service size to support new Fire Department requirements for the building to be designed to meet future Electric charging capabilities of new Electric Fleet (Vehicles).

A. Services:

- The consultant and their sub consultant will update project electrical service size, single line diagram, panel schedules, electrical room equipment, and generator size to meet new Fire Department requirements. Sub consultant will update and coordinate with consultant for architectural modifications to the construction documents during the project design phase of Service Order No. 2.
- Revisions will be made to but not limited to the following: Architectural and Electrical Site Plan, Floor Plans, Equipment room layouts and pad requirements, within the construction drawings and the Technical Specifications Manual.
- **B.** <u>Deliverable</u>: The Consultant will provide the following to the City's Contract Manager: One (1) PDF set of the 100% Construction documents incorporating the new Fire Department requirements for review by City of all the items as identified in task No.1A.

C.	<u>Completion Time</u> : The Consultant must complete the services and deliverables for this task in accordance with whichever one of the following time is marked:						
	\boxtimes	On or before the following date: January 31, 2023					
		On or before Business Days from					

Task No. 2: Cost Estimate – From the City Plan Check Set Submittal

- **A.** <u>Services</u>: The Consultant will provide a cost estimate based on the City Plan Check Set or the latest up to date project Construction Document Set prior of going out to bid Submittal base the cost estimates on the current construction market conditions.
- **B.** <u>Deliverable</u>: The Consultant will provide the following to the City's Contract Manager: One (1) PDF document of the revised construction cost estimate based on the Issue for Bid submittal. Cost estimate to include labor, equipment, and material changes per construction trade.

Form Name: Master Consultant Agreement (Capital Projects)
Service Order - Attachment A: Tasks

Form/File No.: 1349563_3/T-32026

C.	Compl	etion Time: The Consultant must complete the services and deliverables for this task in
	accorda	ance with whichever one of the following time is marked:
	\boxtimes	On or before the following date:
		On or before Business Days from

Form Name: Master Consultant Agreement (Capital Projects)
Service Order - Attachment A: Tasks
Form/File No.: 1349563_3/T-32026
City Attorney Approval Date: September 2022

Attachment B: Terms and Conditions

1. <u>City's Contract Manager</u>: The City's contract manager for this Approved Service Order is:

Name: Mary Lee	Phone No.: 408-535-7051
Department: Public Works	Email: mary.lee@sanjoseca.gov
Address: 200 E. Santa Clara St., 6th Floor,	
San Jose, CA 95112	

2. Consultant's Contract Manager and Other Staffing: Identified below are the following: (a) the Consultant's contract manager for this Approved Service Order, and (b) the Consultant(s) and/or employee(s) of the Consultant who will be principally responsible for providing the services and deliverables. If an individual identified below does not have a current Form 700 on file with the City Clerk for a separate agreement with the City, and is required to file a Form 700, the Consultant must comply with the requirements of Subsection 17.2 of the Master Agreement, entitled "Filing Form 700."

			Required to	File Form	700?
Consultant's	Contract Manager		Yes Already Filed (Date Filed)	Yes Need to File	No
Name: Alan Kawasaki	Phone No.: 510-379-2261		2/18/2022		
Address: 570 10 th Street, Suite 201 Oakland, CA 94607	Email: akawasaki@skarc.com				
Other Staffing					
<u>Name</u> :	Assignment:	<u>Email</u> :			
1. Brian Leonard	Project Manager	bleonard@skarc.com			х
2.					
3.					

Form Name: Master Consultant Agreement (Capital Projects)

Service Order - Attachment B: Terms and Conditions

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3.

1. Thoma Electric 2. Micro Estimating 3. Reimbursable Expenses: If the Compensation Table set forth in Attachment C of this App Service Order states that the City will reimburse the Consultant for expenses, then only the elentified in Subsection 10.5.3 of the Master Agreement are Reimbursable Expenses unless collowing box is marked and additional reimbursable expenses are set forth: In addition to the expenses identified in Subsection 10.5.3 of the Master Agreement, following expenses are Reimbursable Expenses: Additional Reimbursable Expense(s) Mark-up 1		Subconsultant's Name	Area of Work	
3. Reimbursable Expenses: If the Compensation Table set forth in Attachment C of this App Service Order states that the City will reimburse the Consultant for expenses, then only the eldentified in Subsection 10.5.3 of the Master Agreement are Reimbursable Expenses unless collowing box is marked and additional reimbursable expenses are set forth: In addition to the expenses identified in Subsection 10.5.3 of the Master Agreement, following expenses are Reimbursable Expenses: Additional Reimbursable Expense(s) Mark-up		1. Thoma Electric		
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Service Order states that the City will reimburse the Consultant for expenses, then only the edentified in Subsection 10.5.3 of the Master Agreement are Reimbursable Expenses unless collowing box is marked and additional reimbursable expenses are set forth: In addition to the expenses identified in Subsection 10.5.3 of the Master Agreement, following expenses are Reimbursable Expenses: Additional Reimbursable Expense(s) Mark-up		3.		
	Servic dentifi	e Order states that the City will reimburse the Consuled in Subsection 10.5.3 of the Master Agreement ar	Itant for expenses, then only the eReimbursable Expenses unless	
1	Servic dentifi	te Order states that the City will reimburse the Consultied in Subsection 10.5.3 of the Master Agreement aring box is marked and additional reimbursable expension In addition to the expenses identified in Subsection	Itant for expenses, then only the e Reimbursable Expenses unless ses are set forth:	
	Servic dentifi	The Order states that the City will reimburse the Consumer in Subsection 10.5.3 of the Master Agreement aring box is marked and additional reimbursable expension In addition to the expenses identified in Subsection following expenses are Reimbursable Expenses:	Itant for expenses, then only the e Reimbursable Expenses unless ses are set forth: 1 10.5.3 of the Master Agreement	
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Subconsultants: Whichever of the following is marked applies to this Approved Service Order:

Notwithstanding the foregoing, any additional reimbursable expense(s) set forth in the above table will be disregarded if the Compensation Table states that the City will *not* reimburse the Consultant for any expenses.

Form Name: Master Consultant Agreement (Capital Projects)
Service Order - Attachment B: Terms and Conditions

Form/File No.: 1349563_3/T-32026

Attachment C: Compensation Table

The City will compensate the Consultant for providing the services and deliverables set forth in **Attachment A** in accordance this Compensation Table. This Compensation Table is subject to the terms and conditions set forth in the Master Agreement, including without limitation Section 10 of the Master Agreement.

Part 1 – Compensation for Services and Deliverables							
Column 1	Column 1 Column 2 Column 3						
Task Nos. from Attachment A	from					Compensation	
1	☐ Time & Materials	☐ Fixed Fee		☐ Completion of Task(s)	☐ Completion of Work	\$ 4,000	
2				☐ Completion of Task(s)	☐ Completion of Work	\$ 6,277	
Part 2 – Reimbursable Expenses							
	are separately reimbursable. Part 1 include(s) payment for a		☐ Expenses	s are separately reimbursable in	the maximum amount of:	\$0	
Part 3 – Subconsultant Costs							
, - , , , , , , , , , , , , , , , , , , ,				Subconsultant costs are separately compensable in the maximum amount of:			
Maximum Service Order Compensation (sum of Parts 1 through 3):						\$ 10,277	

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Service Order - Attachment C: Compensation Table

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