

**Master City of San José Consultant Agreement  
Amendment to Approved Service Order – RWF Capital Projects  
Cover Page**

1a. CPMS Contract No.: 9438-2 1b. Master Agreement AC No.: 31414

2.  First  Second  Third  Fourth Amendment to Approved Service Order No. 2

3. Consultant's Name: HDR Engineering, Inc. ("Consultant")

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Project Name: Program Testing, Startup & Commissioning Services ("Project")

Amendment Description: This second amendment to Service Order No. 2 adds budget to Task No. 3 (Testing, Startup, and Commissioning Assistant Services) to support the Blowers Improvements Project.

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**4. The above-referenced Approved Service Order is amended as follows:**

a.  **Budget/Fiscal:** The  original Budget/Fiscal information in Section 7 of the Approved Service Order  First  Second Revised Budget/Fiscal Attachment is amended to read as set forth in the attached  First  Second  Third Revised Budget/Fiscal Attachment.

b.  **Tasks – Attachment A:** The  original  First  Second Revised Attachment A is amended to read as set forth in the attached  First  Second  Third Revised Attachment A.

c.  **Terms and Conditions – Attachment B:** The  original  First Revised  Second Revised Attachment B is amended to read as set forth in the attached  First  Second  Third Revised Attachment B.

d.  **Compensation Table – Attachment C:** The  original  First Revised  Second Revised Attachment C is amended to read as set forth in the attached  First  Second  Third Revised Attachment C.

5. Each of the attachments to this amendment is incorporated herein by reference and supersedes in its entirety any corresponding attachment to the original Approved Service Order and any amendments thereto.

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6. Consultant Approval: \_\_\_\_\_

Date: Mar 17, 2022

7. Approval as to Form (City Attorney):

**Approved Service Order Amendment Form Approved by the Office of the City Attorney**

(There are no material changes to the provisions of the Approved Service Order Amendment Form.)

**Approved as to Form:**

(Sr.) Dept. City Attorney: \_\_\_\_\_ Date: \_\_\_\_\_

Mar 17, 2022

8. City Director Approval: \_\_\_\_\_

Napp Fukuda  
Napp Fukuda (Mar 18, 2022 07:59 PDT)

Date: Mar 18, 2022

First  Second  Third **Revised Budget/Fiscal Attachment**

- This Revised Budget/Fiscal Attachment is attached to the  First  Second  Third amendment to Approved Service Order No. 2 issued pursuant to the Master Agreement having the above-referenced CPMS Contract No.
- The Maximum Service Order Compensation set forth on Line 7.b. of Section 7 of the Approved Service Order cover page is:

Decreased from \$ \_\_\_\_\_ to \$ \_\_\_\_\_.

Increased from \$ 1,076,006.00 to \$ 1,293,121.00.

- Section 7 of the Approved Service Order cover page is appended to read as follows:

a.	Current <b>unencumbered</b> amount in Master Agreement:	\$ 6,025,526
b.	Service Order Compensation for this Approved Service Order Amendment:	\$ 217,115
c.	New unencumbered balance in Master Agreement:	\$ 5,808,411
d.	<b>Appropriation Certification:</b> I certify that an unexpended appropriation in the amount of the Maximum service Order Compensation is available in the following fund(s) and that such fund(s) will be encumbered to pay for this Approved Service Order.	
	Fund: 512                      Appn: 7677                      RC: 185195                      Amount: \$ 217,115	
	Fund: _____                      Appn: _____                      RC: _____                      Amount: \$ _____	
	Fund: _____                      Appn: _____                      RC: _____                      Amount: \$ _____	
	Fund: _____                      Appn: _____                      RC: _____                      Amount: \$ _____	
	Division Analyst Approval: <u>Mary Crippen</u> Date: <u>Mar 17, 2022</u>	
	Authorized Signature: <u>Harpal Singh</u> Date: <u>Mar 17, 2022</u>	

First  Second  Third **Revised Attachment C: Compensation Table**

This Revised Attachment C is an attachment to the  First  Second  Third amendment to Approved Service Order No. 2 issued pursuant to the Master Agreement having the above-referenced CPMS Contract No.

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7
Task No. and Task Title from Attachment A	Invoice Period	Multiplier Compensation	Contract Personnel	Reimbursable Expenses (Including applicable markup)	Subconsultant Costs (Including markup)	Total Compensation
Task No. 1- Project Management	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Completion of Task(s) <input type="checkbox"/> Completion of Work	\$39,727	\$	\$	\$	\$39,727
Task No. 2 – TSC Lead	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Completion of Task(s) <input type="checkbox"/> Completion of Work	\$674,600	\$	\$84,300	\$	\$758,900
Task No. 3 – TSC Assistant	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Completion of Task(s) <input type="checkbox"/> Completion of Work	\$420,994	\$	\$73,500	\$	\$494,494
<b>Maximum Compensation</b>		\$1,135,321	\$	\$157,800	\$	\$1,293,121



- FOR YOUR ELECTRONIC SIGNATURE
- FULLY EXECUTED COPY TO FOLLOW

CITY STAFF: \_\_\_\_\_  
STAFF EMAIL: \_\_\_\_\_

## SCANNED SIGNATURE AUTHORIZATION

DATE: April 23, 2021 TOTAL PAGES: \_\_\_\_\_  
(INCLUDING THIS PAGE)

CONSULTANT NAME: Holly Kennedy  
EMAIL: holly.kennedy@hdrinc.com  
PHONE: 916-817-4700

I agree to use electronic signatures

SIGNATURE OF CONSULTANT: 

### DIRECTIONS:

REVIEW THE ENCLOSED DOCUMENT, IF IT IS ACCEPTABLE:

1. SIGN THE DOCUMENT
2. CHECK THE BOX BELOW YOUR NAME AND SIGN AGREEING TO THE USE OF ELECTRONIC SIGNATURES
3. SCAN YOUR EXECUTED DOCUMENT TOGETHER WITH THIS COVER PAGE **IN BLUE INK**
4. EMAIL THE ENTIRE DOCUMENT TO (CITY STAFF EMAIL ADDRESS): **KIM.DALY@SANJOSECA.GOV**

### To BE COMPLETED BY CITY STAFF:

ALTERNATIVE METHODS OF VERIFICATION:

- USE OF A PASSWORD PROTECTED WEBSITE
- CONFIRMED BY A KNOWN TELEPHONE NUMBER
- PERSONALLY KNOWN TO CITY STAFF

# City of San José Contract/Agreement Transmittal Form

## Route Order

## Attached / Completed

## Electronically Signed

- TO:  City Attorney  
 City Manager  
 City Clerk **OR** Return to  
 Dept. (circle one)

- Insurance Certificates / Waivers  Electronically Signed: Select one  
Business Tax Certificate  Audit Trail Attached (if applicable)  
 Contacted Clerk re: Form 700  Scanned Signature Authorization  
 Supplemental Memorandums (if applicable): Select One

Type of Document: Amendment

Type of Contract: Consulting Services

### REQUIRED INFORMATION FOR ALL CONTRACTS:

Existing GILES # 666255-005

Contractor: HDR Engineering, Inc.

Address: 100 Pringle Ave, Suite 400, Walnut Creek CA 94596

Phone: 925.974.2500

Email: holly.kennedy@hdrinc.com

Contract Description: Second Amendment to Service Order 2 Program Testing, Startup and Commissioning Lead Services

Term Start Date: Contract Start Term End Date: 6/30/22 Extension: Select one

Method of Procurement: Select one RFB, RFP or RFQ No.: \_\_\_\_\_ Date Conducted: \_\_\_\_\_

Agenda Date (if applicable): \_\_\_\_\_ Agenda Item No.: \_\_\_\_\_

Resolution No.: \_\_\_\_\_ Ordinance No.: \_\_\_\_\_

Original Contract Amount: 1,076,006.00 Amount of Increase/Decrease: 217,115.00

Option #: \_\_\_\_\_ of \_\_\_\_\_ Option Amount: \_\_\_\_\_ NTE/Updated Contract Amount: 11,293,121.00

Fund/Appropriation: \_\_\_\_\_

Form 700 Required (Selection mandatory for processing): Yes

Revenue Agreement: Select one

Tax Certificate No.: 5184072210

Expiration Date: 11/15/2022

Department: ESD (76)

Department Contact: Norm Mascarinas 408.635.4006

Customer (Finance Only): \_\_\_\_\_

Notes:

Department Director Signature: \_\_\_\_\_ Date

Office of the City Manager Signature: \_\_\_\_\_ Date