

**Master City of San José Consultant Agreement  
Amendment to Approved Service Order – RWF Capital Projects  
Cover Page**

- 1a. CPMS Contract No.: 9438-2 1b. Master Agreement AC No.: 31414
2.  First  Second  Third  Fourth Amendment to Approved Service Order No. 1
3. Consultant's Name: HDR Engineering, Inc. ("Consultant")

Project Name: Advanced Facility Control and Meter Replacement – Phase 2 ("Project")

Amendment Description: This Second Amendment to Service Order No. 1 adds a clause in Attachment B to permit eligible leased apartment expenses for the construction inspector.

**4. The above-referenced Approved Service Order is amended as follows:**

- a.  **Budget/Fiscal:** The  original Budget/Fiscal information in Section 7 of the Approved Service Order  First Revised Budget/Fiscal Attachment  Second Revised Budget/Fiscal Attachment is amended to read as set forth in the attached  First  Second  Third Revised Budget/Fiscal Attachment.
- b.  **Tasks – Attachment A:** The  original  First Revised  Second Revised Attachment A is amended to read as set forth in the attached  First  Second  Third Revised Attachment A.
- c.  **Terms and Conditions – Attachment B:** The  original  First Revised  Second Revised Attachment B is amended to read as set forth in the attached  First  Second  Third Revised Attachment B.
- d.  **Compensation Table – Attachment C:** The  original  First Revised  Second Revised Attachment C is amended to read as set forth in the attached  First  Second  Third Revised Attachment C.
- e.  **Level of Effort – Attachment D:** The  original  First Revised  Second Revised Attachment D is amended to read as set forth in the attached  First  Second  Third Revised Attachment D.
5. Each of the attachments to this amendment is incorporated herein by reference and supersedes in its entirety any corresponding attachment to the original Approved Service Order and any amendments thereto.

6. **Consultant Approval:**  Date: Jun 15, 2022

**7. Approval as to Form (City Attorney):**

**Approved Service Order Amendment Form Approved by the Office of the City Attorney**

(There are no material changes to the provisions of the Approved Service Order Amendment Form.)

**Approved as to Form:**

(Sr.) Dept. City Attorney: \_\_\_\_\_ Date: \_\_\_\_\_

8. **City Director Approval:** Mariana Chavez Vazquez Date: Jun 16, 2022  
Mariana Chavez Vazquez (Jun 16, 2022 08:16 PDT)

**First**    **Second**    **Third**   **Revised Attachment B: Terms and Conditions**

This Revised Attachment B is attached to the  First  Second  Third amendment to Approved Service Order No. 1 issued pursuant to the Master Agreement having the above-referenced CPMS Contract No.

1. **City's Contract Manager:** The City's contract manager for this Approved Service Order is:

Name: Kyle O'Dea	Phone No.: (408) 635-4086
Department: Environmental Services Department	E-mail: Kyle.ODEa@sanjoseca.gov
Address: 700 Los Esteros Rd. San Jose, CA 95134	

2. **Consultant's Contract Manager and Other Staffing:** Identified below are the following: (a) the Consultant's contract manager for this Approved Service Order, and (b) the Consultant(s) and/or employee(s) of the Consultant who will be principally responsible for providing the services and deliverables. ***If an individual identified below does not have a current Form 700 on file with the City Clerk for a separate agreement with the City, and is required to file a Form 700, the Consultant must comply with the requirements of Subsection 17.5 of the Master Agreement, entitled "Filing Form 700."***

		<u>Required to File Form 700?</u>		
		<b>Yes Already Filed (Date Filed)</b>	<b>Yes Need to File</b>	<b>No</b>
<b><u>CONSULTANT's Contract Manager</u></b>				
Name: Holly Kennedy, PE	Phone No.: (925) 974 - 2617	03/10/22		
Address: 100 Pringle Ave, Suite 400, Walnut Creek, CA 94596	E-mail: <a href="mailto:Holly.Kennedy@hdrinc.com">Holly.Kennedy@hdrinc.com</a>			
<b><u>Other Staffing</u></b>				
Name:	Assignment:			
1. Ron Perkins	Contract Manager	03/07/22		
2. Roger Hatton	Construction Manager		X	
3. Edwin Zadeh	Construction Manager		X	
4. Victor Gruber	Electrical/Mechanical Inspector	03/09/22		

**3. Subconsultants:** Whichever of the following is marked applies to this Approved Service Order:

- The Consultant can **not** use any subconsultants.
- The Consultant can use the following subconsultants to assist in providing the required services and deliverables:

<u>Subconsultant's Name</u>	<u>Area of Work</u>
1.	
2.	
3.	

**4. Contract Personnel:** Whichever of the following is marked applies to this Approved Service Order:

- The Consultant can **not** use any Contract Personnel.
- The Consultant can use the following Contract Personnel to assist in providing the required services and deliverables:

<u>Personnel/Agency Name</u>	<u>Area of Work</u>
1.	
2.	
3.	

**5. Travel Expenses:** Refer to Exhibit B: Basis of Compensation, Item 3.1 Travel Expenses in the MCA (Master Consultant Agreement).

**6. Consultant Staff Designation:** Pursuant to Exhibit B of the Agreement, the following staff roles are designated as Onsite Staff for the purpose of determining their applicable Multiplier under this SO. All staff roles not listed below are Offsite Staff for this SO.

<b>SO Staff Role</b>	<b>Home Office</b>
Construction Manager	Walnut Creek, CA
Electrical/Mechanical Inspector	Sacramento, CA
TSC Manager	Sacramento, CA

**7. Leased Apartments:** Pursuant to Exhibit B, Section 3.1 of the Agreement, the maximum allowable compensation for a leased apartment will be \$2,300.00 per month under this SO. The following Consultant staff are eligible for leased apartments:

<b>Name</b>
Victor Gruber

**Signature:** 

**Email:** [david.ohlson@sanjoseca.gov](mailto:david.ohlson@sanjoseca.gov)

# City of San José Contract/Agreement Transmittal Form

## Route Order

## Attached / Completed

## Electronically Signed

TO:  City Attorney  
 City Manager  
 City Clerk **OR** Return to  
Dept. (circle one)

Insurance Certificates / Waivers  Electronically Signed: Yes  
 Business Tax Certificate  Audit Trail Attached (if applicable)  
 Contacted Clerk re: Form 700  Scanned Signature Authorization  
 Supplemental Memorandums (if applicable): Select One

Type of Document: Amendment

Type of Contract: Consulting Services

### REQUIRED INFORMATION FOR ALL CONTRACTS:

Existing GILES # 666255-007

Contractor: HDR Engineering, Inc.

Address: 100 Pringle Ave., Suite 400, Walnut Creek, CA 94596

Phone: 925-974-2617

Email: holly.kennedy@hdrinc.com

Contract Description: Second Amendment to Service Order 1 - Advanced Facility Control and Meter Replacement - Phase 2

Term Start Date: 12/14/2020 Term End Date: 06/30/2023 Extension: No

Method of Procurement: Select one RFB, RFP or RFQ No.: \_\_\_\_\_ Date Conducted: \_\_\_\_\_

Agenda Date (if applicable): \_\_\_\_\_ Agenda Item No.: \_\_\_\_\_

Resolution No.: \_\_\_\_\_ Ordinance No.: \_\_\_\_\_

Original Contract Amount: \$2,898,468.00 Amount of Increase/Decrease: \_\_\_\_\_

Option #: \_\_\_ of \_\_\_ Option Amount: \_\_\_\_\_ NTE/Updated Contract Amount: \_\_\_\_\_

Fund/Appropriation: \_\_\_\_\_

Form 700 Required (Selection mandatory for processing): Yes

Revenue Agreement: No

Tax Certificate No.: 5184072210

Expiration Date: 11/15/2022

Department: ESD (76)

Department Contact: Kyle O'Dea / 408-635-4086

Customer (Finance Only): \_\_\_\_\_

Notes:

Department Director Signature: \_\_\_\_\_ Date

Office of the City Manager Signature: \_\_\_\_\_ Date