

Exhibit A
Master City of San José Consultant Agreement
Approved Service Order Form
(Non-Capital Projects)

Cover Page

1a. Intentionally Omitted 1b. AC Contract No.: AC 32423

2. Approved Service Order No: 1

3. Consultant's Name: Second Renaissance Inc.

4. Project Name: Network Firewall Setup ("Project")

5. Project Location: Remote Services for Department of Transportation

6. The Consultant and the City will implement this Approved Service Order in accordance with the Master Agreement, this cover page and Attachments "A" (Tasks), "B" (Terms and Conditions), and "C" (Compensation Table), and Exhibit "D" (Schedule of Specific Services) which are incorporated herein by references.

7. Budget/Fiscal:

a. Current unencumbered amount in Master Agreement:	\$	550,000
b. Maximum Service Order Compensation for this Approved Service Order:	\$	23,689.52
c. New unencumbered balance in Master Agreement (7.a – 7.b):	\$	526,310.48

d. **Appropriation Certification:** I certify that an unexpended appropriation in the amount of the Maximum Service Order Compensation is available in the following fund(s) and that such fund(s) will be encumbered to pay for this Approved Service Order.

Fund: 429 Appn: 4047 RC: 210305 Amount: \$23,689.52

Authorized Signature:  _____ Date: Mar 18, 2022

8. **Division Analyst Approval:**  _____ Date: Mar 23, 2022
Marcelo Peredo (Mar 23, 2022 09:28 PDT)

9. **Consultant Approval:**  _____ Date: 3/17/2022
Daniel Barber (Mar 17, 2022 17:16 EDT)

10. **Approval as to Form (City Attorney):**

Service Order Form Approved by the Office of the City Attorney
(Maximum Service Order Compensation is \$100,000 or less, and the provisions of the service order form are not altered.)

Approved as to Form: _____ Date: _____
(Sr.) Deputy City Attorney

11. **City Director Approval:**  _____ Date: Mar 24, 2022

Attachment A: Tasks

The Consultant shall provide the services and deliverables set forth in this **Attachment A**. The Consultant shall provide all services and deliverables required by this **Attachment A** to the satisfaction of the City's contract manager.

General Description of Project for which Consultant will Provide Services: CheckPoint Services:
Network Firewall Setup

Task No. 1: Firewall Deployment and Configuration

- A. Services:** Consultant will deploy and configure the CheckPoint Firewall for the City of San José, Department of Transportation ("City") in accordance with the following services and obligations:
- Contractor will build two (2) new clusters using City of appliances.
 - Network traffic will traverse along a new switch, which will be provided by the City.
 - Contractor will migrate the existing configuration and rule base onto the newly built clusters.
 - Feature configurations includes, but is not limited to, URL filtering, IPS App Awareness, Identity Awareness SSL VPN, etc.
 - Contractor will replicate the existing IPS configuration and apply it onto the newly built cluster members.
 - Contractor will also configure the Harmony VPN.
 - Contractor will only troubleshoot IPS related issues related to the migration of the existing settings.
 - The deployment will be based off the high-level architecture designed by the City, with the initial build performed in a non-production environment.
 - City will manage the firewall after deployment and configuration is complete.
 - City will provide IP addresses for the interfaces and VIP, routing tables, host names for the appliances and clusters, and CheckPoint licensing.
- B. Deliverable:** CheckPoint firewall deployment and documentation of the build.
- C. Completion Time:** Consultant must complete the services and deliverable for this task in accordance with whichever one of the following time is marked:
- On or before the following date: _____.
- Within 30 Business Days after Project Kickoff.

Attachment B: Terms and Conditions

1. **City's Contract Manager:** The City's contract manager for this Approved Service Order is:

Name: Marcelo Peredo	Phone No.: 202-669-1672
Department: ITD	E-mail: marcelo.peredo@sanjoseca.gov
Address: 200 E Santa Clara Street	San José, CA 95113

2. **Consultant's Contract Manager and Other Staffing:** Identified below are the following: (a) the Consultant's contract manager for this Approved Service Order, and (b) the Consultant(s) and/or employee(s) of the Consultant who will be principally responsible for providing the services and deliverables. ***If an individual identified below does not have a current Form 700 on file with the City Clerk for a separate agreement with the City, and is required to file a Form 700, the Consultant must comply with the requirements of Subsection 17.2 of the Master Agreement, entitled "Filing Form 700."***

		<u>Required to File Form 700?</u>		
		Yes Already Filed (Date Filed)	Yes Need to File	No
<u>Consultant's Contract Manager</u>				
Name: Dan Barber	Phone No.: 301-448-5424			<input checked="" type="checkbox"/>
Address: 6400 Carolina Beach Rd. Ste 8 #323 Wilmington, NC 28412	E-mail: dan.barber@secondrenaissanceinc.com			
<u>Other Staffing</u>				
<u>Name:</u>	<u>Assignment:</u>			
1. Eugene Shifer	IT Senior Security Analyst			X

3. **Subconsultants:** Whichever of the following is marked applies to this Approved Service Order:

- The Consultant can **not** use any subconsultants.
- The Consultant can use the following subconsultants to assist in providing the required services and deliverables:

<u>Subconsultant's Name</u>	<u>Area of Work</u>
1. Spruce Technology, Inc.	Firewall Installation
2.	
3.	

4. **Reimbursable Expenses:** If the Compensation Table set forth in **Attachment C** of this Approved Service Order states that the City will reimburse the Consultant for expenses, then only the expenses identified in Subsection 10.5.3 of the Master Agreement are Reimbursable Expenses unless the following box is marked and additional reimbursable expenses are set forth:

- In addition to the expenses identified in Subsection 10.5.3 of the Master Agreement, the following expenses are Reimbursable Expenses:

<u>Additional Reimbursable Expense(s)</u>	<u>Mark-up</u>
1. _____	_____
2. _____	_____
3. _____	_____

Notwithstanding the foregoing, any additional reimbursable expense(s) set forth in the above table will be disregarded if the Compensation Table states that the City will *not* reimburse the Consultant for any expenses.

Attachment C: Compensation Table

The City will compensate the Consultant for providing the services and deliverables set forth in **Attachment A** in accordance this Compensation Table. This Compensation Table is subject to the terms and conditions set forth in the Master Agreement, including without limitation Section 10 of the Master Agreement.

Part 1 – Compensation for Services and Deliverables			
Column 1	Column 2	Column 3	Column 4
Task Nos. from Attachment A	Basis of Compensation	Invoice Period	Compensation
Task 1	<input checked="" type="checkbox"/> Time & Materials <input type="checkbox"/> Fixed Fee	<input type="checkbox"/> Monthly <input type="checkbox"/> Completion of Task(s) <input checked="" type="checkbox"/> Completion of Work	232 Hours at \$102.11 Per Hour
Part 2 – Reimbursable Expenses			
<input checked="" type="checkbox"/> No expenses are separately reimbursable. The amount(s) in Column 4 of Part 1 include(s) payment for all expenses.		<input type="checkbox"/> Expenses are separately reimbursable in the maximum amount of:	\$
Part 3 – Subconsultant Costs			
<input checked="" type="checkbox"/> Subconsultant costs are not separately compensable. The amount(s) in Column 4 of Part 1 include(s) subconsultant costs.		<input type="checkbox"/> Subconsultant costs are separately compensable in the maximum amount of:	\$
Maximum Service Order Compensation (sum of Parts 1 through 3):			\$ 23,689.52






San Jose DOT Firewall CheckPoint Services (for contractor to execute)

Final Audit Report

2022-03-17

Created:	2022-03-17
By:	Daniel Barber (dan.barber@secondrenaissanceinc.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAu4GA3eqSFOhiV2tzH2TNXdyL7Se6GTxI

"San Jose DOT Firewall CheckPoint Services (for contractor to execute)" History

-  Document created by Daniel Barber (dan.barber@secondrenaissanceinc.com)
2022-03-17 - 9:07:39 PM GMT- IP address: 75.136.242.183
-  Document emailed to Daniel Barber (contracts@secondrenaissanceinc.com) for signature
2022-03-17 - 9:08:08 PM GMT
-  Email viewed by Daniel Barber (contracts@secondrenaissanceinc.com)
2022-03-17 - 9:16:11 PM GMT- IP address: 66.249.88.4
-  Document e-signed by Daniel Barber (contracts@secondrenaissanceinc.com)
Signature Date: 2022-03-17 - 9:16:55 PM GMT - Time Source: server- IP address: 75.136.242.183
-  Agreement completed.
2022-03-17 - 9:16:55 PM GMT