

Exhibit A
Master City of San José Consultant Agreement
Approved Service Order Form
(Non-Capital Projects)

Cover Page

1a. Intentionally Omitted 1b. AC Contract No.: AC 32423

2. **Approved Service Order No. 4**

3. Consultant's Name: Second Renaissance Inc.

4. Project Name: **Emergency Operations Center (EOC) New CheckPoint Build ("Project")**

5. Project Location: Remote Services for EOC

6. The Consultant and the City will implement this Approved Service Order in accordance with the Master Agreement, this cover page and Attachments "A" (Tasks), "B" (Terms and Conditions), and "C" (Compensation Table), and Exhibit "D" (Schedule of Specific Services) which are incorporated herein by references.

7. Budget/Fiscal:

a. Current unencumbered amount in Master Agreement:	\$	502,620.96
b. Maximum Service Order Compensation for this Approved Service Order:	\$	16,337.60
c. New unencumbered balance in Master Agreement (7.a – 7.b):	\$	486,283.36

d. **Appropriation Certification:** I certify that an unexpended appropriation in the amount of the Maximum Service Order Compensation is available in the following fund(s) and that such fund(s) will be encumbered to pay for this Approved Service Order.

Fund: 001 Appn: 0432 RC: 000500 Amount: \$16,337.60

Devika Tandan

Email: devika.tandan@sanjoseca.gov
Date: 01/24/2023 GMT

Authorized Signature: _____

Marcelo Peredo

Email: marcelo.peredo@sanjoseca.gov
Date: 01/19/2023 GMT

8. **CISO Approval:**

Dan Barber

Email: dan.barber@secondrenaissanceinc.com
Date: 01/19/2023 GMT

9. **Consultant Approval:**

10. **Approval as to Form (City Attorney):**

- Service Order Form Approved by the Office of the City Attorney
(Maximum Service Order Compensation is \$100,000 or less, and the provisions of the service order form are not altered.)
- Approved as to Form:

(Sr.) Deputy City Attorney

Tony Ornelas

Email: tony.ornelas@sanjoseca.gov
Date: 01/24/2023 GMT

11. **City Director Approval:**

Attachment A: Tasks

The Consultant shall provide the services and deliverables set forth in this **Attachment A**. The Consultant shall provide all services and deliverables required by this **Attachment A** to the satisfaction of the City's contract manager.

General Description of Project for which Consultant shall Provide Services: Install and configure CheckPoint security gateway cluster for the Emergency Operations Center.

Task No. 1: Firewall Deployment and Configuration

A. Services: Consultant shall install and configure CheckPoint security gateway cluster for the EOC. The contractor shall:

- The project is for a brand new build, with 6600 Quantum Gateways (2) to be clustered on site, with a third deployed at PDS to act as backup/remote.
- Provide a "bare bones" configuration for Internet services. Connections to other sites and services may be planned in the future but are considered outside the scope of this project.
- Configure and cluster the two EOC and remote PDS (IOS install, base policy, Harmony Remote Access)
- Configure a Security Management instance on the local (EOC) virtualization infrastructure (HCI) to manage these gateways with associated logging server.
- A communication path between both sites is needed to establish the cluster.
- Timeline is dependent on the overall EOC project schedule.
- Test failover capability of cluster.
- Document cluster configuration, management and logging server, and failover testing results.

B. Deliverable: Cluster configuration manual, management and logging server manual, and failover testing results.

C. Completion Time: Consultant must complete the services and deliverable for this task in accordance with whichever one of the following time is marked:

- On or before the following date: _____.
- Within 90 Business Days after Project Kickoff.

Attachment B: Terms and Conditions

1. **City's Contract Manager:** The City's contract manager for this Approved Service Order is:

Name: Marcelo Peredo	Phone No.: 202-669-1672
Department: ITD	E-mail: marcelo.peredo@sanjoseca.gov
Address: 200 E Santa Clara Street	San José, CA 95113

2. **Consultant's Contract Manager and Other Staffing:** Identified below are the following: (a) the Consultant's contract manager for this Approved Service Order, and (b) the Consultant(s) and/or employee(s) of the Consultant who will be principally responsible for providing the services and deliverables. ***If an individual identified below does not have a current Form 700 on file with the City Clerk for a separate agreement with the City, and is required to file a Form 700, the Consultant must comply with the requirements of Subsection 17.2 of the Master Agreement, entitled "Filing Form 700."***

		Required to File Form 700?		
		Yes Already Filed (Date Filed)	Yes Need to File	No
<u>Consultant's Contract Manager</u>				
Name: Dan Barber	Phone No.: 301-448-5424			X
Address: 6400 Carolina Beach Rd. Ste 8 #323 Wilmington, NC 28412	E-mail: dan.barber@ secondrenaissanceinc.com			
<u>Other Staffing</u>				
Name:	Assignment:			
1. Aaron Martinello	IT Senior Security Analyst			X

3. Subconsultants: Whichever of the following is marked applies to this Approved Service Order:

- The Consultant cannot use any subconsultants.
- The Consultant can use the following subconsultants to assist in providing the required services and deliverables:

<u>Subconsultant's Name</u>	<u>Area of Work</u>
1.	
2.	
3.	

4. Reimbursable Expenses: If the Compensation Table set forth in **Attachment C** of this Approved Service Order states that the City will reimburse the Consultant for expenses, then only the expenses identified in Subsection 10.5.3 of the Master Agreement are Reimbursable Expenses unless the following box is marked, and additional reimbursable expenses are set forth:

- In addition to the expenses identified in Subsection 10.5.3 of the Master Agreement, the following expenses are Reimbursable Expenses:

<u>Additional Reimbursable Expense(s)</u>	<u>Mark-up</u>
1. _____	_____
2. _____	_____
3. _____	_____

Notwithstanding the foregoing, any additional reimbursable expense(s) set forth in the above table will be disregarded if the Compensation Table states that the City will *not* reimburse the Consultant for any expenses.

Attachment C: Compensation Table

The City will compensate the Consultant for providing the services and deliverables set forth in **Attachment A** in accordance this Compensation Table. This Compensation Table is subject to the terms and conditions set forth in the Master Agreement, including without limitation Section 10 of the Master Agreement.

Part 1 – Compensation for Services and Deliverables			
Column 1	Column 2	Column 3	Column 4
Task Nos. from Attachment A	Basis of Compensation	Invoice Period	Compensation
Task 1	<input type="checkbox"/> Time & Materials <input checked="" type="checkbox"/> Fixed Fee * Based on 160 total hours at a rate of \$102.11	<input type="checkbox"/> Monthly <input type="checkbox"/> Completion of Task(s) <input checked="" type="checkbox"/> Completion of Work	\$ 16,337.60
Part 2 – Reimbursable Expenses			
<input checked="" type="checkbox"/> No expenses are separately reimbursable. The amount(s) in Column 4 of Part 1 include(s) payment for all expenses.		<input type="checkbox"/> Expenses are separately reimbursable in the maximum amount of:	\$
Part 3 – Subconsultant Costs			
<input checked="" type="checkbox"/> Subconsultant costs are <i>not</i> separately compensable. The amount(s) in Column 4 of Part 1 include(s) subconsultant costs.		<input type="checkbox"/> Subconsultant costs are separately compensable in the maximum amount of:	\$
Maximum Service Order Compensation (sum of Parts 1 through 3):			\$ 16,337.60