

# Master City of San José Consultant Agreement

(Capital Projects)

## Amendment to Approved Service Order - Cover Page

- 1a. CPMS No.: OC-000595-000 1b. Master Agreement AC No.: 33197
2. ☒ First ☐ Second ☐ Third ☐ Fourth Amendment to Approved Service Order No. 1: 2023 Signing and Striping Plans for Pavement Projects
3. Consultant's Name: NN Engineering, Inc.

4. The above-referenced Approved Service Order is amended as follows:

- 4a. ☒ **Budget/Fiscal:** The ☒ original Budget/Fiscal information in Section 7 of the Approved Service Order ☐ First Revised Budget/Fiscal Attachment ☐ Second Revised Budget/Fiscal Attachment is amended to read as set forth in the attached ☒ First ☐ Second ☐ Third Revised Budget/Fiscal Attachment.
- 4b. ☒ **Tasks - Attachment A:** The ☒ original ☐ First Revised ☐ Second Revised Attachment A is amended to read as set forth in the attached ☒ First ☐ Second ☐ Third Revised Attachment A.
- 4c. ☒ **Compensation Table - Attachment C:** The ☒ original ☐ First Revised ☐ Second Revised Attachment C is amended to read as set forth in the attached ☒ First ☐ Second ☐ Third Revised Attachment C.

5. Each of the attachments to this amendment is incorporated herein by reference.

6. Consultant Approval:

*Jennifer Wieland*

Email: jwieland@nclsonmygear.com  
Date: 07/28/2023 GMT

Date: \_\_\_\_\_

7. Approval as to Form (City Attorney):

☒ **Form Approved by the Office of the City Attorney**

(The Maximum Service Order Compensation of the Approved Service Order, as amended, is \$100,000 or less, and the provisions of the form are not altered.)

☐ **Approved as to Form:**

Date: \_\_\_\_\_

(Sr.) Dept. City Attorney: \_\_\_\_\_

8. City Director Approval:

*Jessica Zenk*

Email: jessica.zenk@sanjoseca.gov  
Date: 08/04/2023 GMT

Signature: \_\_\_\_\_

☒ **First**   ☐ **Second**   ☐ **Third**   **Revised Budget/Fiscal Attachment**

1. This Revised Budget/Fiscal Attachment is attached to the ☒ First ☐ Second ☐ Third amendment to Approved Service Order No. 1 issued pursuant to the Master Agreement.
2. The Maximum Service Order Compensation set forth on Line 7.b. of Section 7 of the Approved Service Order cover page is:

☐ Decreased from \$ \_\_\_\_\_ to \$ \_\_\_\_\_.

☒ Increased from \$ 31,250 to \$ 35,250 and

**Appropriation Certification:** I certify that an unexpended appropriation in the amount of the increased compensation is available in the following fund(s) and that such fund(s) will be encumbered to pay for this Approved Service Order.

Fund: 465      Appn: 407Z      RC: 215353      Amount: \$ 4,000

Fund: \_\_\_\_\_      Appn: \_\_\_\_\_      RC: \_\_\_\_\_      Amount: \$ \_\_\_\_\_

Fund: \_\_\_\_\_      Appn: \_\_\_\_\_      RC: \_\_\_\_\_      Amount: \$ \_\_\_\_\_

Fund: \_\_\_\_\_      Appn: \_\_\_\_\_      RC: \_\_\_\_\_      Amount: \$ \_\_\_\_\_

Authorized Signature:

Date: \_\_\_\_\_

*Sharon Rodriguez Rodriguez*

Email: sharon.rodriguez@sanjoseca.gov      Email: sharon.rodriguez@sanjoseca.gov  
Date: 08/04/2023 GMT      Date: 08/03/2023 GMT

3. If the Maximum Service Order Compensation is being increased, the unencumbered amount in the Master Agreement is sufficient as follows:

a.	Current <b>unencumbered</b> amount in Master Agreement:	\$	258,750
b.	<b>Increase in the Maximum Service Order Compensation:</b>	\$	4,000
c.	New unencumbered balance in Master Agreement	\$	254,750

☒ **First**   ☐ **Second**   ☐ **Third**   **Revised Attachment A: Tasks**

This Revised Attachment A is attached to the ☒ First ☐ Second ☐ Third amendment to Approved Service Order No. 1 issued pursuant to the Master Agreement.

The tasks set forth in the original Attachment A, or in any previous amendment to the original Attachment A, are amended as set forth herein. All other tasks shall remain unchanged.

**Services:**

Revising plans to address additional comments from the City of San Jose.

**Deliverable:**

The consultant will submit the following:

- ☐ Revised plans that address comments from the City of San Jose

**Completion Time:** The Consultant must complete the services and deliverable for this task in accordance with whichever one of the following times is marked:

- ☒ On or before the following date: 06/30/2023
- ☐ On or before \_\_\_\_ Business Days from \_\_\_\_\_.

☒ **First**   ☐ **Second**   ☐ **Third**   **Revised Attachment C: Compensation Table**

This Revised Attachment C is an attachment to the ☒ First   ☐ Second   ☐ Third   amendment to Approved Service Order No. 1 issued pursuant to the Master Agreement.

Part 1 – Compensation for Services			
Column 1	Column 2	Column 3	Column 4
Task Nos.	Basis of Compensation	Invoice Period	Compensation
1. 1 <sup>ST</sup> ST N FROM LIBERTY ST TO SOUTHBAY DR, 0.92 MILES	<input checked="" type="checkbox"/> Time & Materials <input type="checkbox"/> Fixed Fee	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Completion of Task(s) <input type="checkbox"/> Completion of Work	\$ 9500
2. MARKET ST FROM SANTA CLARA ST TO REED ST, 0.95 MILES	<input checked="" type="checkbox"/> Time & Materials <input type="checkbox"/> Fixed Fee	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Completion of Task(s) <input type="checkbox"/> Completion of Work	\$ 9000
3. MT PLEASANT RD FROM CLAYTON RD TO KOHLER AVE, 0.89 MILES	<input checked="" type="checkbox"/> Time & Materials <input type="checkbox"/> Fixed Fee	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Completion of Task(s) <input type="checkbox"/> Completion of Work	\$ 8500
4. YERBA BUENA RD FROM VILLA VISTA RD TO SAN FELIPE RD, 0.83 MILES	<input checked="" type="checkbox"/> Time & Materials <input type="checkbox"/> Fixed Fee	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Completion of Task(s) <input type="checkbox"/> Completion of Work	\$ 8250
Part 2 – Reimbursable Expenses			
<input checked="" type="checkbox"/> No expenses are separately reimbursable. The amount(s) in Column 4 of Part 1 include(s) payment for all expenses.		<input type="checkbox"/> Expenses are separately reimbursable in the maximum amount of:	\$0
Part 3 – Subconsultant Costs			
<input checked="" type="checkbox"/> Subconsultant costs are <b>not</b> separately compensable. The amount(s) in Column 4 of Part 1 include(s) sub-consultant costs.		<input type="checkbox"/> Subconsultant costs are separately compensable in the maximum amount of:	\$0
<b>Maximum Service Order Compensation</b> (sum of Parts 1 through 3):			\$35,250